Laurelmont

Community Association



The regular meeting of the Board of Directors of the Laurelmont Community Association will be held on:

Tuesday, April 27, 2021

Meeting Held Via Teleconference Packet 2

> Executive Session 6:00 p.m.

Regular Session 7:00 p.m.

THE INFORMATION CONTAINED HEREIN IS STRICTLY CONFIDENTIAL AND IS TO BE USED FOR REVIEW BY MEMBERS OF THE BOARD OF DIRECTORS ONLY

LAURELMONT COMMUNITY ASSOCIATION MEETING OF THE BOARD OF DIRECTORS REGULAR SESSION AGENDA April 27, 2021

UNFINISHED BUSINESS Parking Enforcement Animal Pest Management Report Wood Trim Replacement & Painting Project						
non Area Maintenance a. 68 Willowood Proposals b. 53 & 55 Pepperwood Remediation	pg.15-20 pg.21-41 pg.42-45					
scape Maintenance & Enhancements a. 18 Primrose Tree Trimming & Removal b. 76 & 85 Primrose Common Area Planting c. Herbicide MSDS d. Harvest Monthly Reports	pg.42-43 pg.46 pg.47-50 pg.51-58 pg.59-63 pg.64-93 pg.94-103					
ina c r	ing Enforcement nal Pest Management Report d Trim Replacement & Painting Project / BUSINESS mon Area Maintenance a. 68 Willowood Proposals b. 53 & 55 Pepperwood Remediation c. Lighting Maintenance scape Maintenance & Enhancements a. 18 Primrose Tree Trimming & Removal b. 76 & 85 Primrose Common Area Planting c. Herbicide MSDS					

VI. MANAGEMENT REPORT

Α.	Work Ord	lers	pg.104-108
Β.	Reference	e Material	pg.109-116
	a.	Homeowner Correspondence, Budget, Annual Calendar,	Maps

ADJOURN

8:30pm

Meeting Will Be Held Via

Zoom Conference Call

Meeting ID: 331 159 6073 Password: 6532

Phone +1 669 900 6833

Homeowners may join the call to participate in the Open Forum by installing Zoom on any device and entering the meeting ID and password above

> Otis HOA Management 23120 Alicia Parkway, Suite 215 Mission Viejo, CA 92692 Phone/Fax: 888-516-6532



Citation Report

Account N94 LAURELMONT - ALISO VIEJO

License#	Nearest Location	Make	Model	Color	Citation#o	IssueOn	Violation	Comments
5LTS044	86 Primrose	Honda	Crv	Green	90938333	03-11-2021 2:21 AM	Vehicle not on Safelist	
5MNB360	43 Willowood	Bentley	Coupe	Grey	90938338	03-11-2021 2:36 AM	Vehicle not on Safelist	
6DLP688	2 Willowood	Nissan		Beige	90937902	03-09-2021 0:09 AM	Vehicle not on Safelist	
7RXG579	Willowood	Ford	Focus	Grey	90941598	03-30-2021 0:20 AM	Vehicle not on Safelist	
7WGB979	2 Willowood	Chevrolet	Volt	Blue	90937349	03-05-2021 2:37 AM	Vehicle not on Safelist	
8JPB187	11 Primrose	Volkswage	Tiguan	Green	90937652	03-07-2021 2:05 AM	Vehicle not on Safelist	
		n						
8L58215	7 Pepperwood	Dodge	Ram	Black	90939685	03-19-2021 1:54 AM	Commercial	

The report above contains all the vehicles inventoried and citations issued during the current 'ticket window'. Vehicles inventoried prior to the beginning of the 'Inventory Window' will not ippear on this report. Citations issued prior to the beginning of the 'Ticket Window' will also not be included in this report. In the case of a vehicle which did not have a license plate at the lime of the inventory/citation, the last eight digits of the Vehicle Identification Number (VIN) will be displayed.



LAURELMONT - ALISO VIEJO ccount : cense# Make Model Color SafeListedOn Safelisted By Address DateFrom DateTo Ranger Red 03/15/2021 9 :07PM PAUL LACA 03/15/2021 385C3 Ford 36 PEPPERWOOD 03/18/2021 comments : WA978 Liberty Red 03/12/2021 4 :39PM RAGAN 29 WILLOWOOD 03/12/2021 Jeep 03/15/2021 MATTHEW comments : PER PM EMAIL Mercedes-Ben 03/12/2021 03/12/2021 UM631 Grey 13 WILLOWOOD 03/18/2021 12:15PM RAYNA z SCHOWIT omments : JM631 Mercedes-Ben Grey 03/11/2021 HJ GIBSON 13 WILLOWOOD 03/11/2021 03/11/2021 10:14PM Z omments : Mercedes-Ben 02/22/2021 2 :53PM PER KATARINA 12 WILLOWOOD 03/01/2021 Grey 03/05/2021 JM631 FAJARDO z omments : Accent 03/18/2021 Hyundai Blue NOLAN KIELY 67 Pepperwood 03/18/2021 HA704 03/18/2021 00:18AM omments : CRV Grey 03/04/2021 1 :44PM JENNIFER 03/05/2021 63 WILLOWOOD 03/08/2021 Honda _W272 BEVERLY omments : Truck GMC White 03/10/2021 8 :26PM JANIS DEJOHN 10 PRIMROSE 03/10/2021 i40Z1 03/10/2021 omments : PER PM EMAIL Sorrento 03/11/2021 3 :43PM ∕IY463 Kia Silver 1 PEPPERWOOD 03/11/2021 03/31/2021 RAYNA SCHOWIT omments : Elantra GT 03/19/2021 SUSAN WHITT IY642 Hyundai Red 53 WILLOWOOD 53 03/19/2021 03/20/2021 01:35AM omments : Hyundai Elantra GT Red 03/15/2021 SUSAN WHITT 53 WILLOWOOD 53 03/15/2021 IY642 03/15/2021 00:18AM omments : 5115 Dodge Ram 1500 Grey 03/31/2021 CHRIS JONES **59 WILLOWOOD** 03/31/2021 03/31/2021 10:19PM omments :

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75115	Dodge	Ram 1500	Grey	03/06/2021 11:07PM	CHRIS JONES	59 WILLOWOOD	03/06/2021	03/06/2021
omme	nts :							
75115	Dodge	Ram 1500	Grey	03/02/2021 00:50AM	CHRIS JONES	59 WILLOWOOD	03/02/2021	03/02/2021
omme	nts :							
XG579	Ford	Focus	Grey	03/25/2021 9 :52PM	SUSAN WHITT	53 WILLOWOOD 53	03/25/2021	03/25/2021
omme	nts :							
KL717	Honda	CrV	Black	02/22/2021 2 :54PM	PER KATARINA FAJARDO	13 WILLOWOOD	03/01/2021	03/05/2021
ommei	nts :							
LK717	Honda	CRV	Black	03/12/2021 12:17PM	PER PM EMAIL RAYNA SCHOWIT	13 WILLOWOOD	03/12/2021	03/18/2021
S514	Jeep	Renegade	Silver	03/27/2021 7 :01PM	EMILY DEJOHN	10 PRIMROSE	03/27/2021	03/28/2021
ommer	its :							
S514	Jeep	Renegade	Silver	03/25/2021 5 :59PM	EMILY DEJOHN	10 PRIMROSE	03/25/2021	03/25/2021
ommer	its :							
VV322	Subaru	2018 Impreza	Blue	03/23/2021 8 :14PM	PAUL LACA	36 PEPPERWOOD	03/23/2021	03/26/2021
ommen	ts :							
V322	Subaru	2018 Impreza	Blue	03/14/2021 10:17PM	PAUL LACA	36 PEPPERWOOD	03/14/2021	03/14/2021
mmen	ts :							
V322	Subaru	2018 Impreza	Blue	03/13/2021 9 :14PM	PAUL	36 PEPPERWOOD	03/13/2021	03/13/2021
mmen	ts :							
E603	Hyundai	Tucson	White	03/11/2021 3 :50PM	PER PM EMAIL RAYNA	1 PEPPERWOOD	03/11/2021	03/31/2021
mmen	ts :				SCHOWIT			
V669 、	Jeep	Wrangler	Silver	03/07/2021 4 :12PM	JANIS DEJOHN	10 PRIMROSE	03/07/2021	03/07/2021
mment	is :							
215 [Dodge	Ram	Black	03/18/2021 8 :21PM	CAROL DANNA	9 pepperwood Pepperwood	03/18/2021	03/19/2021

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CA209	Jeep	Wrangler	Beige	03/12/2021 7 :12PM	SARAH STRAIN	11 PEPPERWOOD	03/12/2021	03/12/2021
omm	ents :							
SA070	Toyota	Camry	Grey	03/29/2021 7 :20PM	LAURINDA MILLER	41 WILLOWOOD Willowood	03/29/2021	03/29/2021
omm	ents :							
3A070	Toyota	Camry	Grey	03/26/2021 11:48PM	LAURINDA MILLER	41 WILLOWOOD Willowood	03/26/2021	03/27/2021
omme	ents :							
VE935	Ford	Edge	Grey	03/23/2021 8 :13PM	PAUL LACA	36 PEPPERWOOD	03/23/2021	03/24/2021
omme	ents :							
SD898	BMW	X3	White	03/24/2021 11:02AM	ELIZABETH SEEMAN	69 WILLOWOOD	03/24/2021	03/24/2021
omme	ents :							
HR702	Subaru	Crosstrek	Silver	03/15/2021 10:27PM	ESTEBAN GUIJARRO	19 PRIMROSE 144	03/15/2021	03/19/2021
omme	nts :							
QG922	0	Enclave	Grey	03/21/2021 6 :18PM	Samantha Laca	36 Pepperwood	03/21/2021	03/21/2021
omme	nts :							
C962	Toyota	4Runner	White	03/17/2021 7 :06PM	JANIS DEJOHN	10 PRIMROSE	03/17/2021	03/17/2021
omme	nts :							
C962	Toyota	4Runner	White	03/11/2021 5 :28PM	JANIS DEJOHN	10 PRIMROSE	03/11/2021	03/14/2021
ommei	nts :							
C962	Toyota	4Runner	White	02/27/2021 7 :02PM	JANIS DEJOHN	10 PRIMROSE	03/01/2021	03/07/2021
ommei	nts :							
SA633	BMW	228i gran coupe	Black	03/15/2021 8 :28PM	VIVIAN LEE PERKINS	59 PEPPERWOOD	03/15/2021	03/15/2021
ommer	nts :							



NDEFINITE

LAURELMO	DNT - ALISO VI	EJO				
Make	Model	Color	SafeListedOn	Safelisted By	Address	DateFrom
Toyota	corolla	Silver	05/05/2020 2 :19PM	PM EMAIL ADI DP	46 PRIMROSE	05/05/2020
•						
Nissan	SENTRA	White	05/05/2020 2 :20PM	PM EMAIL AD! DP	46 PRIMROSE	05/05/2020
:						
Mercedes-Be	E320	Silver	01/08/2019 3	PM CALL	86 WILLOWOOD	01/08/2019
nz RESIDENT I	MICHELLE VAN	DUSEN	:18PM	ALEX SHAW		
contains all the u	nexpired Safelist	s in our system.				
	Make Toyota Nissan Mercedes-Be nz RESIDENT Mercedes	Make Model Toyota corolla Toyota scorolla Nissan SENTRA Mercedes-Be E320 nz RESIDENT MICHELLE VAN contains all the unexpired Safelist	Toyota corolla Silver Toyota Sorolla Silver Nissan SENTRA White Mercedes-Be E320 Silver nz RESIDENT MICHELLE VANDUSEN econtains all the unexpired Safelists in our system.	MakeModelColorSafeListedOnToyotacorollaSilver05/05/2020 2 :19PMNissanSENTRAWhite05/05/2020 2 :20PMMercedes-BeE320Silver01/08/2019 3 :18PMMercedes-BeE320Silver01/08/2019 3 :18PMnzRESIDENT MICHELLE VANDUSENSilver01/08/2019 3 :18PM	MakeModelColorSafeListedOnSafelisted ByToyotacorollaSilver05/05/2020 2 :19PMPM EMAIL ADI DPNissanSENTRAWhite05/05/2020 2 :20PMPM EMAIL ADI DPMercedes-BeE320Silver01/08/2019 3 :18PMPM CALL ALEX SHAWMercedes-BeE320Silver01/08/2019 3 :18PMPM CALL ALEX SHAW	MakeModelColorSafeListedOnSafelisted ByAddressToyotacorollaSilver05/05/2020 2 :19PMPM EMAIL ADI DP46 PRIMROSE DPNissanSENTRAWhite05/05/2020 2 :20PMPM EMAIL ADI DP46 PRIMROSE DPMercedes-Be nzE320Silver01/08/2019 3 :18PMPM CALL ALEX SHAW86 WILLOWOOD

ognized until the authorized dates have arrived. In the case of a vehicle which did not have a license plate at the time of the Safelist, the teight digits of the Vehicle Identification Number (VIN) will be displayed.

Routing Report

Account: LAURELMONT - ALISO VIEJO

loute	Date	Time	RouteNotes
15	03/01/2021	04:20 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/01/2021	11:20 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
-5	03/02/2021	04:25 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/02/2021	11:10 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/03/2021	04:25 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/03/2021	11:10 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/04/2021	04:25 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/04/2021	11:20 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/05/2021	03:30 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/05/2021	11:10 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/06/2021	02:45 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/06/2021	10:40 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/07/2021	04:45 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/07/2021	11:25 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/08/2021	04:44 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/08/2021	11:11 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/09/2021	04:40 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/09/2021	11:15 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/10/2021	04:25 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/10/2021	11:20 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
2	03/11/2021	04:45 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
5	03/11/2021	11:15 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/Spas
5	03/12/2021	03:10 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
	03/12/2021	11:20 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
	03/13/2021	04:20 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
	03/13/2021	10:50 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/Spas
	03/14/2021	12:10 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
	03/14/2021	10:35 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas
	03/15/2021	02:41 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas

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Routing Report

:5	03/15/2021	10:43 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	La
:5	03/16/2021	04:35 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/16/2021	11:15 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/17/2021	04:30 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/17/2021	11:20 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/18/2021	04:35 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/18/2021	11:10 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/19/2021	12:05 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/19/2021	10:50 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/20/2021	12:55 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/20/2021	10:40 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/21/2021	04:30 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/21/2021	11:15 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/22/2021	04:45 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/22/2021	11:15 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/Spas	
5	03/23/2021	04:25 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/23/2021	11:20 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/24/2021	04:20 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/Spas	
5	03/24/2021	11:10 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
5	03/25/2021	04:30 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
ô	03/25/2021	11:20 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
Ĵ.	03/26/2021	02:50 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
i	03/26/2021	10:20 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
1	03/27/2021	04:05 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
	03/27/2021	11:20 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
	03/28/2021	04:50 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
	03/28/2021	11:10 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
	03/29/2021	04:30 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
	03/29/2021	11:10 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
	03/30/2021	04:40 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	
	03/30/2021	11:10 PM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, Inspected, Pool/ Spas	~
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Routing Report

15	03/31/2021	04:45 AM	General Inspection of all duties listed in the client orders was made Conducted parking enforcement, inspected, Pool/ Spas
:5	03/31/2021	11:20 PM	General Inspected, Pool/ Spas Inspected, Pool/ Spas

rayna@otishoa.com

From: Sent: To: Subject: Flag Status:	admin@patroImasters.com Thursday, April 22, 2021 6:40 AM rayna@otishoa.com; josh@otishoa.com PatroI Masters Maintenance Flagged
which contain items that you may information is being emailed to you keep you informed. Please note the our system based on field officers have any questions, please do not	
Patrol Masters Mainten	ance Item Report - 1-877-648-0602
Alert Type: Maintenance Time : 04:10 Date 4/22	Call attendant : Pablo Hernandez Rosas 2/2021 Seal Id : 0
international de la constante d La constante de la constante de	
Association : N94 LAURELMONT	- ALISO VIEJO
Location 47 WILLOWWOC	DD
Details : DOOR LEFT OPEI	N ON TESLA
any attachments, is being sent by Path the principal of the subject property an information contained in this message subject to the work product doctrine. A is prohibited. If you are not the intende and destroy all copies of the original me and any attachments for the presence	2: Whenever applicable, this email message, including ol Masters, Inc dba California West Patrol, as agent for nd is for the sole use of the intended recipient(s). The e may be private and confidential, and may also be Any unauthorized review, use, disclosure or distribution ied recipient, please contact the sender by reply e-mail ressage. Please Note: Recipient should check this email e of viruses. Patrol Masters, Inc. dba California West age caused by any virus transmitted by this email.



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Animal Pest Management Services, Inc.

Urban Wildlife Professionals 🗳

Phone 800.344.6567 Fax 909.590.1435

PEST CONTROL AGREEMENT 90605111 - MANAGEMENT CHANGE

LAURELMONT COMMUNITY ASSOCIATION NAME: C/O OTIS HOA MANAGEMENT	ATTN: KATHY FLING	DATE: 03/05/2021
STREET: 23120 ALICIA PARKWAY, SUITE 212		
CITY: MISSION VIEJO	STATE: CA	ZIP: <i>92692</i>
EMAIL INVOICES TO:		
HEREBY AUTHORIZES SERVICE AT: LAURELMONT COMMUN	ITY ASSOCIATION	
STREET: LAURELMONT & PEPPERWOOD	CITY: ALISO VIEJO	ZIP: 92656
PHONE: 888-516-6532 FAX:	EMAIL: KATHY@OTISHOA.COM	

Animal Pest Management Services, Inc. agrees to provide pest control service at the described premises and according to the terms set forth under description of work. Unless otherwise indicated, this agreement may be canceled by either party upon presentation of a 30-day written notice prior to the desired cancellation date. The agreement covers only the premises and pests specified under description of work. This agreement does not guarantee against present or future pest damage to the property, building, or contents of the described premises, or provide repairs or compensation therefore. Should any litigation be commenced between the parties to the contract concerning the contract or the rights and duties of either in relation to it, the prevailing party in such litigation shall be entitled, in addition to such other relief as may be granted, to a reasonable sum for attorney's fees in the litigation which shall be determined by the court in such litigation or in a separate action brought for that purpose.

DESCRIPTION OF WORK

CONTROL GOPHER, MEADOW MOUSE, AND CONTROL RAT ACTIVITY WITH THE PLACEMENT OF THIRTY-FOUR (34) TAMPER RESISTANT RODENT BAIT STATIONS IN ALL LANDSCAPED, WEEDED, AND IRRIGATED COMMON AREAS AND GENERAL INSECT (ARGENTINE ANT, EARWIG, SILVERFISH, AND CRICKET) ACTIVITY ALONG THE EXTERIOR COMMON PERIMETER AREAS OF THE ABOVE JOB-SITE LOCATION. THE MONTHLY MAINTENANCE (2X PER MONTH SERVICE FOR GOPHER, MEADOW MOUSE, AND RAT ACTIVITY, AND 1X PER MONTH SERVICE FOR GENERAL INSECT ACTIVITY) COST WILL BE \$529.00 PER MONTH, WHICH INCLUDES A 90% CONTROL GUARANTEE FOR GOPHER, MEADOW MOUSE, AND RAT ACTIVITY.

**NOTE: ANIMAL PEST MANAGEMENT SERVICES, INC. WILL BE ON SITE THREE (3X) TIMES PER MONTH TO SERVICE ENTIRE ASSOCIATION 1X PER MONTH FOR GENERAL INSECT CONTROL.

**As Urban Wildlife Biologists, Animal Pest Management has always focused on protecting wildlife and non-target animals with our integrated pest management protocol. Due to the Governor signing bill AB1788 to eliminate all 2nd generation rodenticides, all bait stations will be at a cost of \$6.50 per station, per month. Currently we are looking for new methods for rat and mice management. We are in uncharted waters. Thank you for your patience.

PAYMENT TERMS

NET 30-DAYS

CUSTOMER AGREES TO PAY WHEN BILLED FOR SERVICES DUE. A SERVICE CHARGE OF 1.5 % PER MONTH EQUIVALENT TO AN ANNUAL PERCENTAGE RATE OF 18% WILL BE APPLIED TO PAST DUE ACCOUNTS.

NOTICE OF CHANGE IN MANAGEMENT:

Association and Management agree to provide Animal Pest Management Services, Inc. with written notice within fourteen (14) days in the event Association terminates Management's employment and hires new management.

COSTS	\$	Notice: The customer acknowledges and understands that Animal Pest Management Services, Inc
Monthly	\$529.00	assumes no responsibility and has no liability for any and all damage (including slope weakening and instability activity) done prior, during or after the rendering of pest control services to the premises, the land, slope and all dwellings and other structures thereon.
One-Time	\$	ute many, stepe and an exertings and other surveitings interest.
Other	\$	Can only be cancelled with a 30-day written notice.

Please Print Name

CUSTOMER (SIGNATURE)

DATE ANIMAL PES ANACEMENT ACES INC

PRESIDENT/PRINCIPAL CONSULTANT/URBAN WILDLIFE BIOLOGIST: DAN FOX AREA 3

PLEASE SIGN AND RETURN ONE COPY

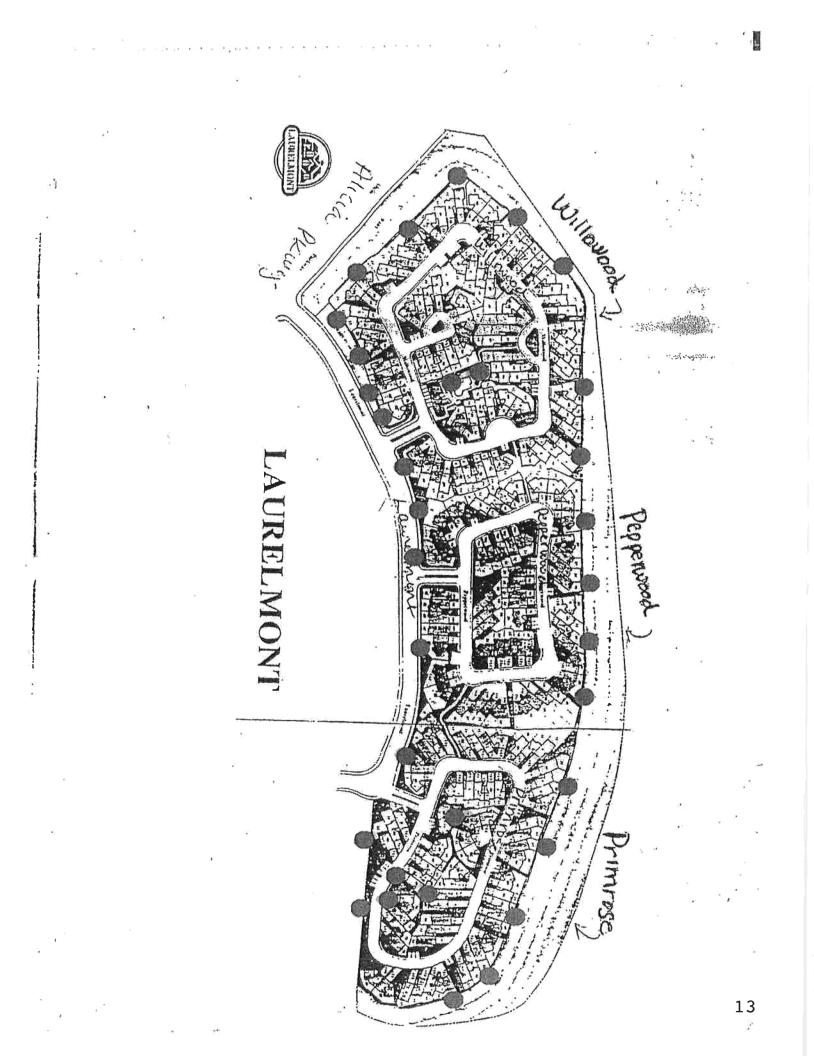
Signature of this agreement acknowledges receipt of rodenticide/insecticide information on the 2nd page of this document. ke

Corporate Office 13655 Redwood Court, Chino, CA 91710-5516 5933 Sca Lion Place #109, Carlsbad, CA 92010 San Diego County 43549 Wheel Road, Indio CA 92201 Riverside County

Environmentally Friendly for Over 35 Years www.animalpest.com



DATE:



rayna@otishoa.com

From:	Customer Service <customerservice@animalpest.com></customerservice@animalpest.com>
Sent:	Thursday, April 22, 2021 11:29 AM
То:	rayna@otishoa.com
Cc:	Kelsy Erickson
Subject:	Re: Laurelmont Community Association Bait Stations

Flag Status:

Flagged

Good Morning Rayna,

Thank you for your reply. In regards to your question of the service schedule for the rodent bait stations in the Laurelmont Community, the current contract is twice (2) per month service for meadow mice, rats and gopher activity and once (1) per month service for general insect treatments. Our technician is scheduled in the community on the 2nd, 3rd and 4th Monday of the month in order to service the entire community 2x's per month for rodents and gophers and 1x per month for general pest control. Please feel free to contact us if you have any questions or if we can be of further assistance.

Have an outstanding day, Brenda Pond

Your Customer Service Team Animal Pest Management Services, Inc. P. 909-591-9551 F. 909-590-1435 Corporate Office Hours: 8:00am - 5:00pm

×

BEE SEASON IS HERE! CONTACT US FOR SERVICE TODAY.

AFTER HOURS SERVICES AND/OR EMERGENCIES: Technicians are available 4:30pm to 7:30am Mon. thru Fri. and 24 hours on Weekends and Holidays for After-Hour and Weekend Emergencies. Please call 909-762-4998 to speak to one of our On Call Managers.

On Thu, Apr 22, 2021 at 9:59 AM <<u>rayna@otishoa.com</u>> wrote:

Good morning,



MEMORANDUM

Date: April 22, 2021

To: Board of Directors

From: Management

Subject: 68 Willowood Fence Repair Proposals

The roots from the tree next to 68 Willowood has caused the concrete to lift and the fence structure to lean. Please see the following proposals to remove the tree and to repair the fence.

 Harvest Landscape 	\$1,300.00 – to remove the tree
MG Construction	\$990.00 – to repair the fence
Pacific Rim	\$3,200.00 – to repair the fence
Spectrum Property Services	Did not provide bid

Management looks to the Board for direction regarding these proposals.



Customer:

Laurelmont Community Association Otis HOA Management 23120 Alicia Parkway, Suite 215 Mission Viejo, CA 92692

Source: Bid

Reference:

PROPOSAL # 87741

Date:

Apr 7, 2021

Expire date: Revision:

TREE REMOVAL ESTIMATE

Address: 68 Willowood, Aliso Viejo, CA 92656, USA

Location:

On the side of the house / marked with green paint / stump grind where machine accessible.

Project description:

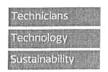
The following proposal is to remove the tree(s) listed below. That is uprooting and lifting the walkway. An ISA Certified Arborists has determined that the removals are necessary. Harvest crews are trained in proper rigging and roping to safely perform the removal(s), but due to the size and nature of removing trees, there is a high possibility of damage to the surrounding landscape.

Materials/Labor needed to perform the project

Qty	Description		UOM	Price
1	Jacaranda mimosifolia (Jacaranda)	\$1,300.00	EA	\$1,300.00
			Subtotal	\$1,300.00

TOTAL ESTIMATE: \$1,300.00

By approving this proposal, you ("Customer") the (Association representative, managing agent, homeowner, business community manager or agent) recognize, understand and agree that the work represented herein is not included in the scope of work of any other agreement. You the "Customer" hereby recognize Harvest Landscape Enterprises, Inc. ("Harvest") has evaluated the tree(s) listed above for trimming potential only. You accept that the overall general health of the tree(s) listed above has not been evaluated and any health issues are pre-existing. You guarantee ownership of the tree(s) listed above and you further agree that Harvest shall not be held liable for and agree to indemnify and hold Harvest harmless against any future claims relating to tree health, as they have been deemed "pre-existing", including but not limited to: rot, falling, branch failure, death, etc. Tree spiking will not be used in most cases, but in some instances, palm tree trimming for example, spiking will not be used in most cases, but in some instances, palm tree trimming for example, spiking will not be used in most cases, but in some instances, palm tree trimming for example, spiking. In the event inclement weather interrupts the performance of tree service duties, work will be restarted at our earliest convenience. Inclement weather includes, but is not limited to: high winds, rain, thunderstorms, etc. You are responsible for notifying homeowners/tenants/ businesses that perishable items need to be removed from the affected work area prior to the commencement of tree services. It is your responsibility to ensure that the trimming of the tree(s) does not violate any federal, state or local laws as they apply to: windrows, protected tree species, destruction of protected or endangered wildlife habitat, Local, State or Federal registered landmarks, easements. In the event the contracted tree services are interrupted and cannot be completed due to unforeseen obstruction by homeowners or tenants (cars, personal property, etc.), so that rescheduling is required, a \$500.00 trip charge will be applied to the total invoice for any subsequent visits needed to complete the work. You agree to pay a one time \$50 late charge and pay 1.5% per month late charge (18.0% peer annum) or the highest allowed by law for late payment of the invoice resulting from the above proposal. Late charges will begin on the day following invoice due date. The prices quoted on this proposal are valid for a period of 45 days. Harvest Landscape Enterprises, Inc. reserves the right to re-evaluate and adjust the pricing as necessary for proposals approved after the 45-day period.





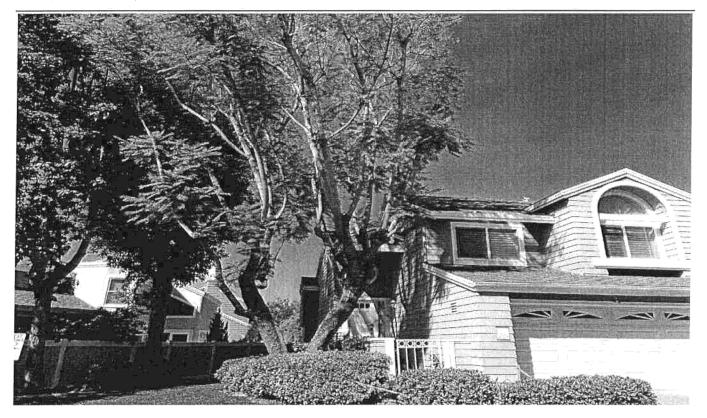
Source: Bid Reference:

PROPOSAL # 87741

Apr 7, 2021

Date: Expire date: Revision:

Project Photos Taken for proposal



hlei.us



Lic# 1054607 Insured & Bonded

WO# 34

Laurelmont Community 68 willowood Aliso Viejo Ca

Fence Work.

Scope of work:

- 1. Place protection.
- 2. Remove the existing siding approx. 1x4 and dispose of.
- 3. Remove all of the corner trims apropos. 3 2x8x3 and dispose of.
- 4. Primer and paint all of the new wood members.
- 5. Remove 2 4x4 posts and remove the existing footing.
- 6. Install 2 new 4x4x6 posts with new concrete footing.
- 7. Install new paper where necessary.
- 8. Install new trims approx. 3 2x8x4.
- 9. Install new siding apropos. 1'x4'
- 10. Apply caulking to all of the joints.
- 11. Touch up the paint.
- 12. Clean up and remove all of the debris.

Total material and labor = \$990.00

Please note:

• Does not include any other work not mentioned in this scope.

Phone # (714) 595-1479 - (714) 595-1478

E-mailMg21construction@gmail.com Page 1

Pacific Rim Architectural Services, Inc



949-338-8825 Sam@pacificrimarchitectural.com www.pacificrimarchitectural.com

ADDRESS

Laurelmont Community Assn. c/o -Otis HOA Management 23120 Alicia Pkwy Suite 212 Mission Viejo, CA 92692 Attn: Angie Ramos Estimate 3133

DATE 04/12/2021

P.O. NUMBER

PROJECT/JOB Repair Fence REFERENCE 68 Willowood

JOB LOCATION

DESCRIPTION

Laurelmont Community Association 68 Willowood Dana Point, CA 92629

Pacific Rim Architectural Services Inc., proposes to furnish material and labor to complete the following scope of work as requested. Pricing based on site visit on Friday 04/09/21.

Click on the link below to view job photos. https://app.companycam.com/galleries/bsLyRhTN

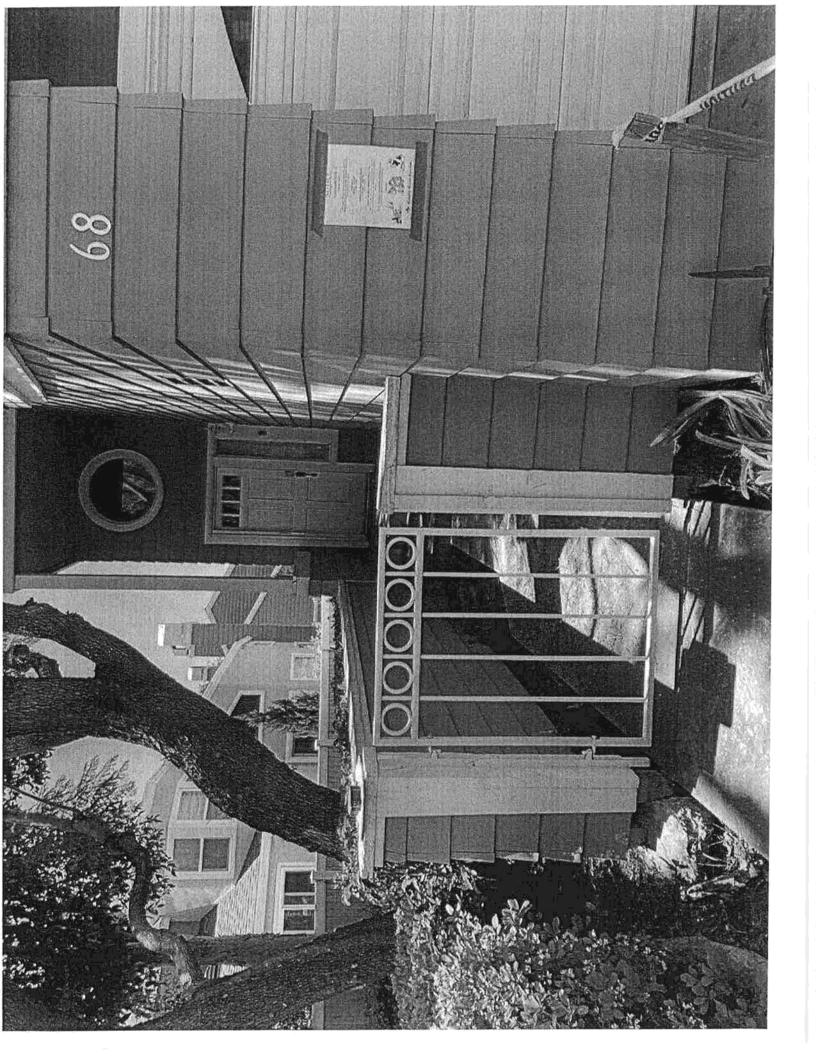
- 1) Remove gate from support post and set aside.
- 2) Remove anchor footing.
- 3) Cut and remove large tree root causing lifting.
- 4) Remove top cap, post trim, and siding- set aside for reuse.
- 5) Purchase and install new 4" x 4" support post (s).
- 6) Apply primer and matching paint to new wood.
- 7) Pour new concrete footing (s).
- 8) Install top cap, support post trim, siding and gate.
- 9) Check for proper operation.
- 10) Clean up and remove all debris.

TOTAL \$3,200.00

24000 Alicia Pkwy. #17418 Mission Viejo, CA 92691 License # 774940 Main # 949-338-8825 Fax # 949-916-5396 3,200.00

AMOUNT

19



Laurelmont Community Association

MEMORANDUM

Date: April 22, 2021

To: Board of Directors

From: Management

Subject: 53 & 55 Pepperwood ServiceFirst Proposals

Per the last meeting, the Board approved ServiceFirst to provide remediation services for dry rot on the wood trim of 53 and 55 Pepperwood in the amount not to exceed \$750.00. Management went to ServiceFirst with these parameters and requested they do the work. ServiceFirst went out to inspect 53 Pepperwood again and 55 Pepperwood for the first time.

Spectrum provided a proposal to replace the dry rotted fascia at 55 Pepperwood in August 2020. This Homeowner is concerned for her health and safety after a vendor advised her to keep her window closed because of the substance outside of her window. Please see the letter that Ms.Gureghian of 55 Pepperwood has written to the Board.

Please see the below proposals from ServiceFirst and Spectrum and please instruct Management on how the Board would like to proceed.

	ServiceFirst:	Spectrum:
53 Pepperwood	\$825.00 – remove & replace wood rot frame on one second story window	X
• 55 Pepperwood	\$1,995.00 – remove & replace wood rot fascia	\$2,988.00 – fascia at garage door, top of window left side, left side of garage trim, right side of garage, rafter tails in front

SERVICE <i>FIRST</i>	Ser	vice First Restoration			
JAHE INSURANCE IN CYCLATION SCHUCES	Lagu	'1 Cabot Road, Suite # 105 ma Hills, CA 92653 8)88-First			
Clie		Laurelmont HOA Job# 20	-0231 REC P	Home:	(949) 768-7261
Proper	rty:	53 Pepperwood Aliso Viejo, CA, 92656			
Operat	tor:	BILL			
Estimat	or:	Bill Valles		Cellular:	(562) 810-5038
Positio	on:	Senior Recon Manager		E-mail:	bill@callservicefirst.com
Compar	ny:	ServiceFirst Restoration			
Busine	ss:	27071 Cabot Rd #105			
		Laguna Hills , CA 92653			
Type of Estima	te:	<none></none>			
Date Entered	ed:	2/18/2021	Date Assigned:		
Date Est. Complete	ed:	2/18/2021	Date Job Completed:		
Price Li	st:	CAOG8X_APR21			
Labor Efficienc	cy:	Restoration/Service/Remo	del		
Estima	te:	LAURELMONT			
File Numbe	er:	WO#001674			

Estimate only includes work described and is subject to change in the event of and not limited to hidden damages and unforseen issues out of our control. In the event the scope of work changes, only the cost of the deducted work and profit will be credited to client. Hazardous material testing/abatement/disposal, city fees/permits/code requirements, fireproofing and major flood prep excluded unless otherwise noted.

SERVICE FIRST Service First Restoration

27071 Cabot Road, Suite # 105 Laguna Hills, CA 92653 1(888)88-First

LAURELMONT

Main Level

	Exterior				
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Bid Item Wood Trim	1.00 EA	0.00	825.00	0.00	825.00
Damous and paplace wood to	t frame on on one second stores	window Drime and nai	nt now frame Man nood t	a aut that back to wa	ut an window

Remove and replace wood rot frame on on one second story window. Prime and paint new frame. May need to cut tree back to work on window. Working on an extension ladder will be required

Line Item Totals: LAURELMONT	0.00	825.00
Total: Main Level	0.00	825.00
Totals: Exterior	0.00	825.00

LAURELMONT



Service First Restoration

27071 Cabot Road, Suite # 105 Laguna Hills, CA 92653 1(888)88-First

Summary

Line Item	Total
-----------	-------

Replacement Cost Value Net Claim

825.00
\$825.00
\$825.00

Bill Valles Senior Recon Manager



WATER | MOLD | FIRE | CONSTRUCTION

Loss Type:Other

Loss Category:Commercial

E-mail Address:rayna@otishoa.com

Date Of Loss:2/22/2021 12:00:00 AM

Customer Name:Laurelmont (HOA)

Job Address:53 Pepperwood Aliso Viejo, CA, 92656

Main Contact Number:1-888-516-6532

Billing Address:23120 Alicia Parkway Mission Viejo, CA, 92691

Job Number:21-0231-WTR-P Album:2-24-21 inspection



File Name:9f2903db-7ed6-4ba7-9dab-9dfd1388d38d.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0231-WTR-P Album:2-24-21 inspection



File Name:6ffd6275-5884-47d5-a28d-df851c14888c.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0231-WTR-P Album:2-24-21 inspection





File Name:5de10961-bee0-4e22-927c-7095f1dc5799.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0231-WTR-P Album:2-24-21 inspection



File Name:c836b723-d043-4f85-93f4-e68459646d49.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0231-REC2-P Album:Initial Inspection



File Name:6f3d78d1-9fa8-46cf-8c67-2177a19fd769.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0231-REC2-P Album:Initial Inspection





File Name:4161a6b1-e785-480e-8879-d840bec8eb62.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0231-REC2-P Album:Initial Inspection



File Name:cd0355e6-a106-4b19-8141-ac26487b697f.jpg Description: HiRes Image URL:<u>Click Me</u>

SERVICE <i>FIRST</i>	Ser	vice First Restoration	l	+	
THE NEDALCE RETORATOR SUPPOSE	Lag	71 Cabot Road, Suite # 105 una Hills, CA 92653 88)88-First			
Clie Prope:		Laurelmont HOA Job# 20 55 Pepperwood Aliso Viejo, CA, 92656	0-0399 REC P	Home:	(949) 768-7261
Operat	tor:	BILL			
Estimat Positi Compa Busine	on: ny:	Bill Valles Senior Recon Manager ServiceFirst Restoration 27071 Cabot Rd #105 Laguna Hills , CA 92653		Cellular: E-mail:	(562) 810-5038 bill@callservicefirst.com
Type of Estima Date Enter Date Est. Complete	ed:	<none> 2/18/2021 2/18/2021</none>	Date Assigned Date Job Completed		
Price Li Labor Efficienc Estima File Numb	cy: .te:	CAOG8X_APR21 Restoration/Service/Remo LAURELMONT-2 WO#28	del		

Estimate only includes work described and is subject to change in the event of and not limited to hidden damages and unforseen issues out of our control. In the event the scope of work changes, only the cost of the deducted work and profit will be credited to client. Hazardous material testing/abatement/disposal, city fees/permits/code requirements, fireproofing and major flood prep excluded unless otherwise noted.

SERVICEFIRST Service First Restoration

27071 Cabot Road, Suite # 105 Laguna Hills, CA 92653 1(888)88-First

LAURELMONT-2

Main Level

	Exterior				
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Bid Item Wood Trim	1.00 EA	0.00	1,995.00	0.00	1,995.00

Remove and replace wood rot fascia approx 8 lf. Cut 2x6 wood rot beam approx 2 lf and lace in new beam. Prime and paint new wood. Second story loft window. Will require 2 men with harnesses for safety while working on roof. Haul Debris and clean up work area.

Line Item Totals: LAURELMONT-2	0.00	1,995.00
Total: Main Level	0.00	1,995.00
Totals: Exterior	0.00	1,995.00

Page: 2

SERVICE FIRST Service First Restoration

27071 Cabot Road, Suite # 105 Laguna Hills, CA 92653 1(888)88-First

Summary

Line Item Total

Replacement Cost Value Net Claim 1,995.00 **\$1,995.00**

\$1,995.00

Bill Valles Senior Recon Manager

Page: 3



Loss Type:Property Management BID

Loss Category:Commercial

E-mail Address:rayna@otishoa.com

Date Of Loss:4/1/2021 12:00:00 AM

Customer Name:Laurelmont (HOA)

Job Address:55 Pepperwood Aliso Viejo, CA, 92656

Main Contact Number:1-888-516-6532

Billing Address:23120 Alicia Parkway Mission Viejo, CA, 92691

Job Number:21-0399-REC2-P Album: Initial Inspection



File Name:5e67741b-2a06-45ed-8b27-80ae85fc8a69.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0399-REC2-P Album:Initial Inspection



File Name:6376f8b4-3efc-4a51-8f7d-d9be15485969.jpg Description: HiRes Image URL:<u>Click Me</u>

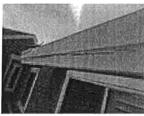
Job Number:21-0399-REC2-P Album:Initial Inspection



File Name:d05c9a69-3621-40db-99cf-20b6c3d5329b.jpg Description: HiRes Image URL:<u>Click Me</u>



Job Number:21-0399-REC2-P Album:Initial Inspection



File Name:c6293f19-5dd7-4533-876c-cead0f415d0d.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0399-REC2-P Album:Initial Inspection



File Name:a6175b28-8509-4f29-92dd-0a5f84d612e5.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0399-REC2-P Album:Initial Inspection



File Name:024259c9-b839-438c-976f-fee52b334902.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0399-REC2-P Album:Initial Inspection



File Name:8a14f21c-81cf-421f-95b0-21e87361b476.jpg



Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0399-REC2-P Album:Initial Inspection



File Name:6964ab44-2a2a-4526-97e2-462e5a913c74.jpg Description: HiRes Image URL:<u>Click Me</u>

Job Number:21-0399-REC2-P Album:Initial Inspection



File Name:d4979932-293b-45ec-b2cd-bedca8df3a36.jpg Description: HiRes Image URL:<u>Click Me</u>



www.spectrumpsinc.com

August 21, 2020

Proposal No. 11149 Work Order No. 001492

Submitted To:

Laurelmont Community Association

C/O Associa Property Management 27051 Towne Centre Drive #200 Foothill Ranch, CA 92610

RE: Wood Repairs

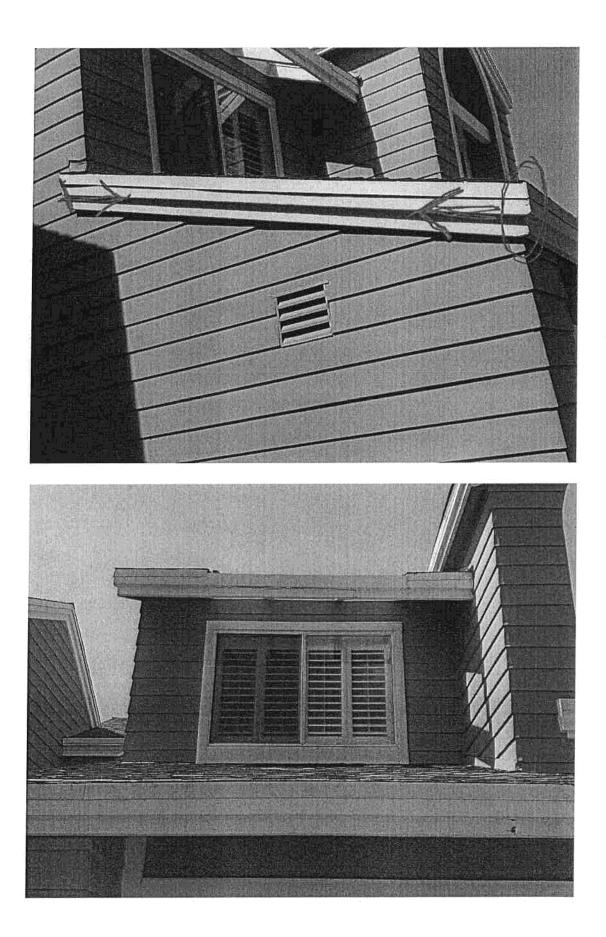
Location: 55 Pepperwood

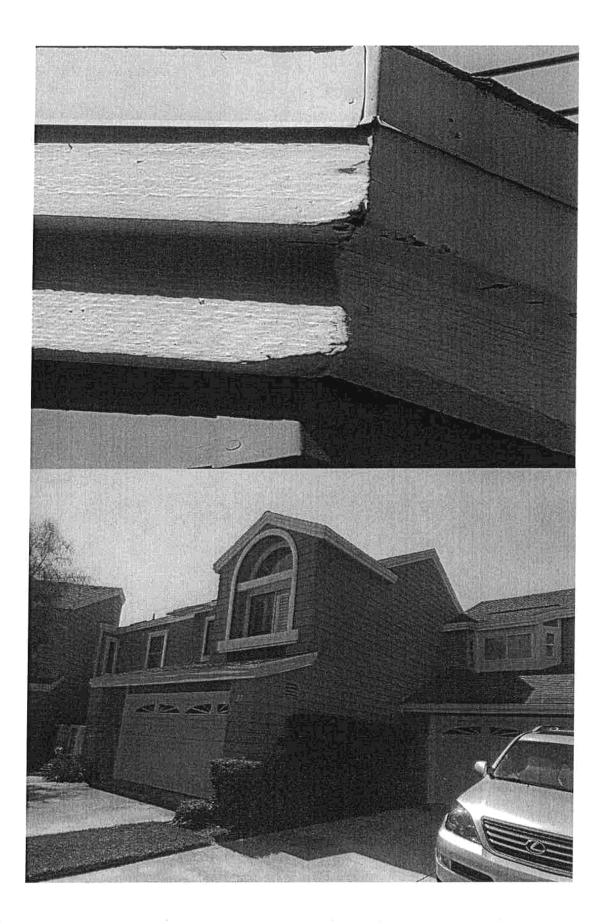
Scope of Work:

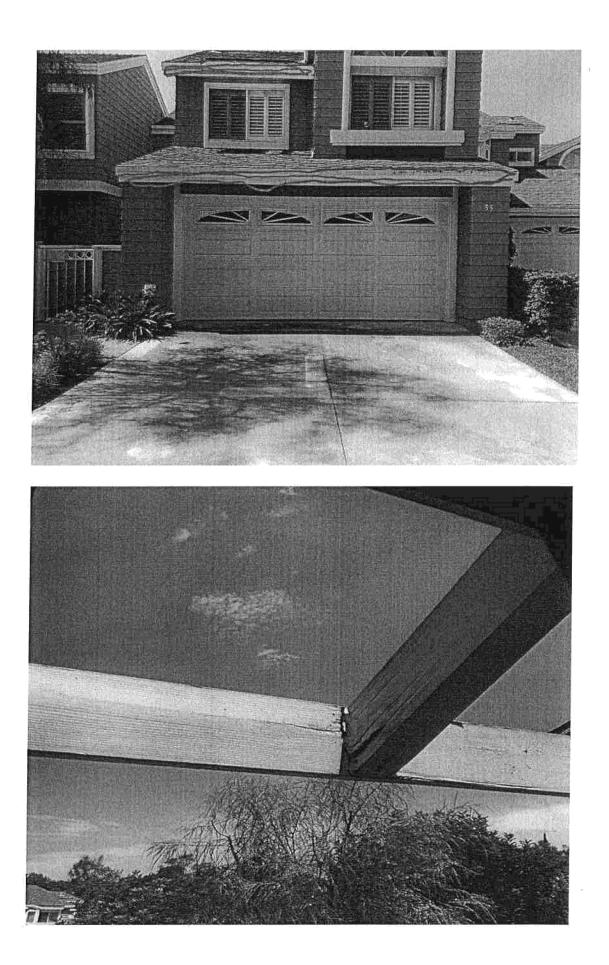
The wood has dry rot and or termite damage. The wood will be removed and replaced as called out. This proposal is for the wood at the front of the unit. There is wood trim near the garage, entry, and upper fascia.

2 x 10 x 22 fascia at garage door 2 x 6 x 22 2 x 10 x 12 top of window left side 2 x 6 x 12' 2 x 6 x 12 left side of garage trim 2 x 6 x 6 right side of garage at #57 2 x 10 x 6 2- 4 x 10 rafter tails in front 2 x 10 block

- Wood will be removed and replaced. Rough Douglas fir or Spruce number 2 or better
- Protect vegetation as needed
- Galvanized Nails will be used.
- All new wood will be 6 sided primed with Zinzer 123 or equivalent
- The wood will be polyurethane caulked.
- Areas will be re-papered with 60 min Building Paper as needed
- Areas of water intrusion will have Bitchethane installed.
- Paint to match all areas
- All old materials will be hauled away







Please Note:

- All work shall be completed in a workman-like manner and in compliance with all building codes and other
- Property Services, Inc assumes that on approval of work to be done that the association has had appropriate approval to commence work on area of
- Homeowner responsible for removing all personal belongings from areas prior to work being completed. Although we make every effort to use caution Spectrum Property Services, Inc is not responsible for any items left in construction area.

Payment Terms

Laurelmont will pay the contractor for the material and labor to be performed under the contract sum of Two Thousand Nine hundred Eighty Eight dollars (\$2,988), subject to additions and deductions pursuant to authorized change orders. City/County permits, drawings, plan checks fees etc. are not part of this contract. Permits, plans and or drawings can be requested as an authorized change order. Please note acceptance of this proposal and a work order approving such will be the same and enforceable as a signature to this proposal by the board of directors. All unsigned proposals will indicate emergency work to be performed and approved. Net 30

<u>Distribution of Specifications to Other Contractors</u>: This proposal is proprietary and for customer only. Specifications of this proposal may NOT be distributed without the written approval of Spectrum Property Services, Inc. If specifications are distributed without written consent then Spectrum Property Services, Inc has the option of charging the association 25% of the contract amount

Terms and Conditions

License and Insurance: All work shall be completed in a workman-like manner and in compliance with all building codes and other applicable laws. To extent required by law all work shall be performed by individuals duly licensed and authorized by law to perform said work. Contractor may at its discretion engage subcontractors to perform work hereunder, provided Contractor shall fully pay said subcontractor and in all instances remain responsible for the proper completion of the contract. Contractor shall furnish Owner with appropriate releases or waivers of lien for all work performed or materials provided at the time the next periodic payment shall be due. Contractor warrants it is adequately insured for injury to its employees and others incurring a loss or injury as a result of the acts of the Contractor or its employees or subcontractors.

Wrought Iron: Wrought iron is very susceptible to rust, the best way to stop rust is to remove it. If you don't remove the rust, it can continue to spread. The rust inside the wrought iron cannot be removed unless cut out and replaced and will continue to spread and rust even if the surface rust is treated, primed and painted. The rust inside will continue to deteriorate the wrought iron. The rust forms when the rustproof coating on the wrought iron wears off, leaving the metal exposed to water, humidity, dirt, vegetation or other forms of moisture. Keeping wrought iron free of rust requires regular maintenance. If rusted wrought iron is just surface treated, primed and painted then we cannot guarantee how long it will last before the inside rust spreads through the wrought iron again and shows through. When treating, priming and painting rusted wrought iron contractor cannot guarantee a smooth, new looking surface. Paint might not match exactly due to age and wear of paint on existing/adjacent wrought iron.

Exclusions: City/County permits, engineering, drawings, testing, surveys, layout, easements,

plan checks fees etc. are not part of this contract. Permits, plans, engineering and or drawings can be requested as an authorized change order.

<u>Change Orders:</u> All change orders shall be in writing and approved by both owner/client/approved representative (community manager) and Contractor, and shall be incorporated in, and become a part of the contract. Contractor cannot prevent and will not guarantee against consequential damage due to the delay in approving a change order including but not limited to water damage, mold, and loss of use. Removal and or replacement of nonvisible material that has deterioration including but not limited to dry rot and insect infestation may be necessary and these charges shall be billed as extra work to the Association.

Work Notice & Clean Up: Spectrum Property Services Inc. will notify the residents <u>48 hours</u> before commencing work. Contractor agrees to remove all debris and leave premises in broom clean condition daily.

Non-compliance by homeowners/residents: Non-compliance by homeowners/residents which results in the physical and or verbal abuse of any of Spectrum Property Services Inc. employees will result in a breach of contract and the association will be held responsible for damages and delays.

Personal Property: Spectrum Property Services Inc. will do its best in protecting all personal property. It is the homeowner's responsibility to remove all valuables from area. Spectrum Property Services Inc. Will not be responsible for any stolen or broken property.

Contract Delay: Spectrum Property Services Inc. shall not be liable for any delay due to circumstances beyond its control including strikes, casualty or general unavailability of materials. Spectrum Property Services Inc. shall not be liable for non-compliance by homeowners/residents by not complying with the terms of the contract including but not limited to removing all personal items from construction area.

<u>**Time-Frame Application:**</u> Work shall be performed during business hours Monday thru Friday, except for Holidays and inclement weather.

Hazardous Materials: Spectrum Property Services, Inc. does not assume any responsibility for the investigation, detection or remediation of any existing hazardous materials, including but not limited to lead, mold or asbestos ("Hazardous Materials"),. Hazardous materials abatement is not a condition of this project unless stated in scope of work; association/client/homeowner and or customer has the option for an outside company to review area for hazardous materials. Spectrum Property Services, Inc. assumes that on approval of work to be done that the association/client has had appropriate approval to commence work on area(s) and that all Hazardous Materials have been remediated and has had testing completed and cleared by independent party. If any Hazardous Materials are discovered during repairs, the association will be notified before proceeding with the project. Association/client assumes the sole responsibility for testing and remediation of any Hazardous Materials as well as disclosing any such conditions to all affected homeowners/residents within the association whose properties are affected.

Landscape/Sprinklers/Utilities: Spectrum Property Services, Inc. will do its best to not damage any landscaping due to repairs but due to the nature of the repairs some landscaping will be disturbed and might need to be replaced by association. Not included are costs associated with the locating, removal, relocating and or protection of any utilities or sprinkler systems, either above and or below ground. These costs, if required, shall be billed as a change order.

Notice to Owner: You, the homeowner (the "Buyer") have the right to require that your Contractor furnish you with a performance and payment bond or use a joint control approved by the Registrar of Contractors. You, the Buyer, may cancel this transaction at any time prior to midnight of the third business day (in the case of disaster repairs, seventh business day) after the

day of this transaction. See the attached Notice of Cancellation form for an explanation of this right.

<u>Warranty:</u> Contractor warrants all work performed for a period of 12 months following completion. Spectrum Property Service, Inc. cannot be held liable for defects in material including but not limited to splitting, bowing, twisting, cracking, lifting, seeping and or warping. Spectrum Property Service, Inc. cannot be held liable for damages from natural causes including but not limited to, earthquakes, floods, hurricanes, thunderstorms, mud slides, rains, fires, snow/hailstorms, tsunami and or tornados.

Spectrum Property Service, Inc. cannot be held liable for damages from sprinklers, vandalism, reactive aggregates, compaction failures, expansive soils, sulfate conditions, erosions, ground/slope movement, mold, animals, and or residents/quests/homeowners.

Acceptance of this proposal: - The aforementioned specifications, conditions and cost are satisfactory and hereby accepted, thus creating a binding contract. Each party hereby acknowledges that it has been given the opportunity to have its independent counsel to review this agreement prior to executing it. Walk-thru will be made by an authorized board member within 10 days of notification. If walk-thru is not completed, payment is made, then the job is deemed acceptable. All past invoices subject to 1.5% per month service charge (after 30 days). Customer agrees to pay attorney fees and collection expenses in the event of a delinquent payment. In the event Owner shall fail to pay any periodic or installment payment due hereunder, Contractor may cease work without breach pending payment or resolution of any dispute.

Distribution of Specifications to Other Contractors: This proposal is proprietary and for customer only. The information presented herein is the property of Spectrum Property Services, Inc. Any reproduction or distribution without the expressed written consent of Spectrum Property Services, Inc. is in violation of implied confidentiality. *If specifications are distributed without written consent then Spectrum Property Services, Inc. has the option of charging the association 25% of the contract amount.*

Expiration of unsigned Contract: This proposal is good for 30 days from date of contract.



40

7

rayna@otishoa.com

From:Louise Gureghian <lvgureghian@yahoo.com>Sent:Saturday, April 10, 2021 5:18 PMTo:rayna@otishoa.comSubject:Letter to Laurelmont Board of Directors

Flag Status:

Flagged

Hi Rayna,

Per our conversation, below is the letter I sent to Associa to present at the Board of Directors meeting. This was submitted on September 13, 2020 after a back and forth with the Board for an ultimate denial.

I hope that we finally have a positive outcome as this issue has gone on since last summer.

Thank you for your help and support and I look forward to their response.

Regards,

Louise Gureghian 55 Pepperwood

I am submitting my response to the decision by the Board of Directors for the Laurelmont community.

At the end of July I reported a black substance beneath the overhang just outside my loft window. The potential of an insect nest was eliminated, so Servpro then evaluated it as a microbial growth due to wood rot. Vincent from Servpro said it could be fungus or mold or both, and suggested not opening my window "just to be safe". Servpro never submitted a proposal, so Spectrum eventually inspected the growth and followed up with a proposal to Associa. The Spectrum proposal was subsequently submitted to and rejected by the Board.

The Board didn't take into account that I am a senior citizen living alone without air conditioning during an unprecedented heatwave, without the ability to open my window due to fear of microbial exposure. They were under the impression that either I had air conditioning or it came with the home and I removed it. Both assumptions are completely untrue. I understand that there are guidelines, but there is also common sense and compassion. I am the original home owner of 33 years and have paid dues on time or early during that time, so the rejection was upsetting for someone who has been a model home owner.

Apparently there are currently 3 people on the Board due to resignations. My understanding Is that the vote was split causing it to be determined at the next Board of Directors meeting.

As anyone can imagine, I feel powerless that my health and welfare is at the mercy of the Board. All I want is to feel safe in my own home. I shouldn't be expected to wait for the work to begin for the entire community, when the severity of my infestation is well beyond that of my neighbors, per Servpro. Additionally, there is no determination as to the start of the project and whether my unit would be first or last in the process. And with the rainy season upon us, the project could be delayed even further.

Thank you for allowing me to submit my response to the unfortunate decision by the Board and I look forward to a

ACCESS ELECTRICAL & LIGHTING

25108 Marguerite Parkway, Suite A, Mission Viejo, CA 92692 Phone: 949.364.6063 Website: LEDLightInstallers.com C-10 License: 952234 - A California Corporation AccessElectricalLighting@gmail.com

Lighting Maintenance Service Contract

Access Electrical & Lighting agrees to perform a lighting maintenance service for Laurelmont.

We agree to maintain all common area light fixtures on the property which would be considered Homeowner's Association's responsibility. These light fixtures would include parking and street light poles, all ground lights and bollards, as well as all lights within the swimming pool area, clubhouse lighting inside and out, bathroom areas. Services would include replacing lamps and ballasts on a once monthly service. All light fixtures serviced will have the light fixture wiped off and lenses cleaned, as well as proper operation tested upon completion. All work would be completed professionally with marked vehicles and company attire.

We propose to supply a once a month lighting survey to be completed at night and lighting maintenance repairs to be completed within 48 hours of survey.

- Replace all association maintained lamps found to be inoperable.
- Repair and/or replace broken or faulty sockets.
- Repair and/or replace faulty ballasts.
- · Replace broken or damaged light fixture lenses.
- · Clean each light fixture that is serviced.
- Submit monthly written reports including locations and types of lamps replaced, and other repairs made.
- · Supply costs for any major repairs such as light fixture or pole replacements or electrical troubleshooting.

1 | Page

LIGHTING AND ELECTRICAL MAINTENANCE AGREEMENT

This LIGHTING AND ELECTRICAL MAINTENANCE AGREEMENT (the "Agreement") is entered into by and between **Access Electrical & Lighting**, a California Corporation ("Contractor"), and **LAURELMONT** [Homeowners] or [Property Owners] Association, a California non-profit, mutual benefit corporation ("the Association"), for the maintenance of its common area lighting and electrical requirements, effective this _day of_____, (the "Commencement Date")

The parties hereto agree as follows:

1 Term

This contract shall remain valid until canceled by either party with 30 days written notice

2 Monthly Fee

The monthly fee for a **once-a-month night time survey** and a three hour allotted lighting maintenance service during normal business hours shall be **\$175.00** includes clerical and servicing of account. Material supplied shall be billed monthly in addition to the monthly fee according to the pricing list below. Fair market rates will always be used for electrical and lighting items not listed below.

3 Lamps Included in this Lighting Maintenance Contract (Exhibit A)

Lamp Type	Each Cost
Light Poles – Walkway Lot Light Poles 70w High Pressure Sodium = To Be Determined	Market Value
Clubhouse Interior; Exterior; and Pool Grounds Light Fixtures = To Be Determined	Market Value

4. Extras

Extras are items that would not be included in normal maintenance. Larger wiring problems or repairs that are not included in normal lighting maintenance contract. Detailed proposals and information will be supplied to customer with a "Not to Exceed" quote or "Repair Log" quote for repairs. Alternately, Association may choose to automatically authorize repairs to a specified limit in order to expedite repairs. All repairs will be completed on a Time and Materials basis. Limited but will not be more without prior approval from Association's management. Quotes will be sent to the Association's management as soon as possible after the problem is discovered.

Call-outs for service which are requested to be completed on days other than the scheduled service date will be considered extra and will be billed on a separate work order at the rates specified in "Exhibit B". Work that is not described in the lighting maintenance contract will have a written or verbal proposal provided as needed.

5. Insurance

Contractor shall carry during the course of the work the following types and minimum limits of insurance:

General Liability in the amount of \$1,000,000.00 General Aggregate in the amount of \$2,000,000.00 Comprehensive Automobile Liability in the amount of \$ 1,000,000.00 Umbrella Liability in the amount of \$5,000,000.00 Worker's Compensation covering all employees of Contractor

Certificates of Insurance for this coverage shall be furnished to Association's management prior to commencing work Certificate of Genera) Liability Insurance shall include an Additional Insured Endorsement naming Association and Management as additionally insured under the policy,

6. Subcontractors

Contractor will not use the services of Subcontractors for the work described in this Agreement.

7. Warranties and Guarantees

Contractor warrants and guarantees the workmanship and products to be free of defect for a period of one year from date of completion, excluding incandescent lamps (if applicable).

8. Compliance with Laws

A. Compliance With All Laws: Contractor shall perform the Work in accordance with applicable federal, state and local statutes and regulations, including but not limited to, the Occupational Safety and Health Act, tax withholding requirements, payment of unemployment insurance, and compliance with any and all laws, ordinances and regulations relating to undocumented workers as such laws, ordinances or regulations may be issued or enforced by the Immigration and Naturalization Service or any other agency enforcing such laws, ordinances and regulations.

B. Representation Regarding Compliance with California Labor Code: Contractor represents and warrants to Association that the compensation to be paid by Association to Contractor pursuant to this Contract includes funds sufficient to allow Contractor to comply with all applicable local, state and federal laws or regulations governing the labor or services to be provided pursuant to this Contract.

IN WITNESS WHEREOF, the Parties have signed the Agreement effective as of the date first stated above

Parties "Contractor"

By:

Dated:

Adam Pearson (President) ACCESS ELECTRICAL & LIGHTING

By:

Dated:

President (or Authorized Representative) "Association" LAURELMONT

Access Electrical & Lighting Hourly Rates

General Lighting Electrician & Technician (Exhibit B)

Туре	Description	Hourly Rate
Regular Lighting Maintenance Technician	Scheduled Mon-Fri, at least one day in advance	\$75.00
Journeyman Electrician	Journeyman electrical labor, including all necessary wire tracing tools, etc.	\$95.50
After Hours Emergency	After hours Emergency Call Outs after 5:00PM and Holidays - Journeyman Electrician Labor	\$145.00
Same Day Call Outs	Same Day Call Outs for Regular Lighting Maintenance Technician	\$95.50
Boom Truck Charge	Boom truck services to 36' high	\$125.00

Laurelmont Community Association

MEMORANDUM

Date: April 22, 2021

To: Board of Directors

From: Management

Subject: Landscape Maintenance & Enhancement Proposals

Please see the following landscape maintenance and enhancement proposals provided by Harvest as requested on the monthly landscape walk.

18 Primrose	\$400.00 – dead/dying tree removal – is leaning over the Homeowner's backyard - #87752
	\$140.00 – crown reduction (trimming) of tree that is blocking the streetlight and is dropping leaves in front yard - #87747
• 76 Primrose	\$212.50 to plant new 15-gallon shrub in bare area across from homes - #87716
85 Primrose	\$312.50 to plant (9) 5-gallon plants in the bare area next to this home - #87720 option 1
	\$901.00 to plant (7) 15-gallon plants in the bare area next to this home - #87720 option 2

Please see the monthly Landscape Reports for March and April 2021 and the MSDS for the herbicide "Speedzone" provided by Harvest. No herbicides are being currently being sprayed in the community.

Management looks to the Board for direction regarding these proposals.



Customer:

Laurelmont Community Association Otis HOA Management 23120 Alicia Parkway, Suite 215 Mission Viejo, CA 92692

PROPOSAL # 87752

Apr 7, 2021

Date: Expire date: Revision:

Source: Bid

Reference:

TREE REMOVAL ESTIMATE

Address: 18 Primrose, Aliso Viejo, CA, USA Location:

In back of the house / marked with green dot / stump grind where machine accessible.

Project description:

The following proposal is to remove the dead or dying tree(s) listed below. An ISA Certified Arborists has determined that the removals are necessary. Harvest crews are trained in proper rigging and roping to safely perform the removal(s), but due to the size and nature of removing trees, there is a high possibility of damage to the surrounding landscape.

Materials/Labor needed to perform the project

Qty	Description		UOM	Price
1	Lophostemon confertus (Brisbane Box)	\$400.00	EA	\$400.00
			Subtotal	\$400.00
		TOTAL ES	STIMATE:	\$400.00

By approving this proposal, you ("Customer") the (Association representative, managing agent, homeowner, business community manager or agent) recognize, understand and agree that the work represented herein is not included in the scope of work of any other agreement. You the "Customer" hereby recognize Harvest Landscape Enterprises, Inc. ("Harvest") has evaluated the tree(s) listed above for trimming potential only. You accept that the overall general health of the tree(s) listed above has not been evaluated and any health issues are pre-existing. You guarantee ownership of the tree(s) listed above and you further agree that Harvest shall not be held liable for and agree to indemnify and hold Harvest harmless against any future claims relating to tree health, as they have been deemed "pre-existing", including but not limited to: rot, falling, branch failure, death, etc. Tree spiking will not be used in most cases, but in some instances, palm tree trimming for example, spiking may be necessary. Harvest will use ladders and bucket trucks when necessary and as accessibility allows. Harvest cannot be liable if death due to disease results from tree spiking. In the event inclement weather interrupts the performance of tree service duties, work will be restarted at our earliest convenience. Inclement weather includes, but is not limited to: righ winds, rain, thunderstorms, etc. You are responsible for notifying homeowners/tenants/ businesses that perishable items need to be removed from the affected work area prior to the commencement of tree services. It is your responsibility to ensure that the trimming of the tree(s) does not violate any federal, state or local laws as they apply to: windrows, stories are interrupted and cannot be completed due to unforeseen obstruction by homeowners or tenants (cars, personal property, etc.), so that rescheduling is required, a \$500.00 trip charge will be applied to the total invoice for any subsequent visits needed to complete the work. You agree to pay a one time \$50 late charg





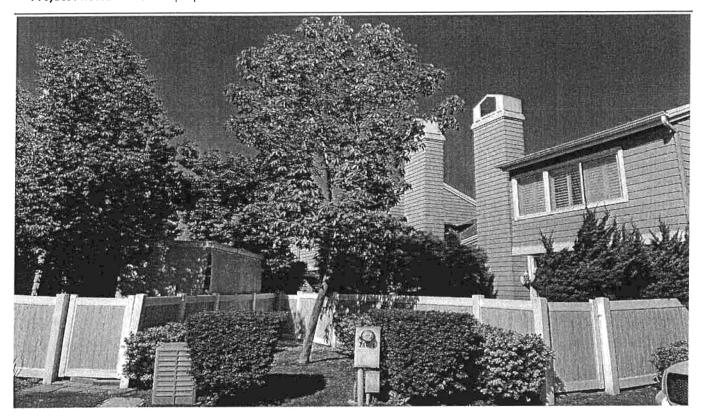
Source: Bid Reference:

PROPOSAL # 87752

Apr 7, 2021

Date: Expire date: Revision:

Project Photos Taken for proposal





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Customer:

Laurelmont Community Association Otis HOA Management 23120 Alicia Parkway, Suite 215 Mission Viejo, CA 92692

Source: Bid

Reference:

PROPOSAL # 87747

Date:

Apr 7, 2021

Expire date: Revision:

. .

TREE PRUNING ESTIMATE

Address: 18 Primrose, Aliso Viejo, CA, USA **Location:** On the side of the house next to the mailboxes.

Project description:

The following estimate is to perform a Crown Reduction on the tree listed below, Crown reduction is the reduction in height and/or spread of the crown (the foliage bearing portions) of a tree. Crown reduction may be used to reduce mechanical stress on individual branches or the whole tree, make the tree more suited to its immediate environment or to reduce the effects of shading and light loss, etc. The final result should retain the main framework of the crown, and so a significant proportion of the leaf bearing structure, and leave a similar, although smaller outline, and not necessarily achieve symmetry for its own sake. Crown reduction cuts should be as small as possible and in general not exceed 100mm diameter unless there is an overriding need to do so. Reductions should be specified by actual measurements, where possible, and reflect the finished result, but may also refer to lengths of parts to be removed to aid clarity, e.g. 'crown reduce in height by 2.0m and lateral spread by 1.0m, all round, to finished crown dimensions of 18m in height by 11m in spread (all measurements approximate.). Not all species are suitable for this treatment and crown reduction should not be confused with 'topping', an indiscriminate and harmful treatment.

Materials/Labor needed to perform the project

Qty	Description		UOM	Price
1	Ficus rubiginosa (Rusty Leaf Ficus)	\$140.00	EA	\$140.00
			Subtotal	\$140.00
		TOTAL ES	STIMATE:	\$140.00

By approving this proposal, you ("Customer") the (Association representative, managing agent, homeowner, business community manager or agent) recognize, understand and agree that the work represented herein is not included in the scope of work of any other agreement. You the "Customer" hereby releasing Harvest Landscape Enterprises, Inc. from any liability for items damaged below ground or any unforeseen problems that may be result of removing or trimming of trees listed in the proposal. You guarantee ownership of the tree/trees listed above and you further agree that Harvest shall not be held liable for and agree to indemnify, and hold Harvest harmless against any future claims relating to the removal or trimming of the tree(s). Also, by approving this proposal, you recognize Harvest Landscape Enterprises, Inc. has evaluated the tree(s) listed above for trimming, have been evaluated for trimming potential only. You accept that the overall general health of the tree(s) listed above have not been evaluated and any health issues are pre-existing; Harvest Landscape Enterprises, Inc. is not liable for the conditions and health of the tree(s) as they have been deemed "pre-existing" and cannot be held liable for any future problems as they relate to tree health, including but not limited to: rot, falling, branch failure, death, etc. Tree spiking will not be used in most cases, but in some instances, palm tree trimming for example, spiking may be necessary. Harvest will use ladders and bucket trucks when necessary and as accessibility allows. Harvest cannot be liable if death due to disease results from tree spiking. It is your responsibility to ensure that the removal or trimming of the tree(s) does not violate any federal, state or local laws as they apply to: windrows, protected tree species, destruction of protected or endangered wildlife habitat, Local, State or Federal registered landmarks, easements. In the event inclement weather interrupts the performance of tree services are interrupted due to unforeseen obs



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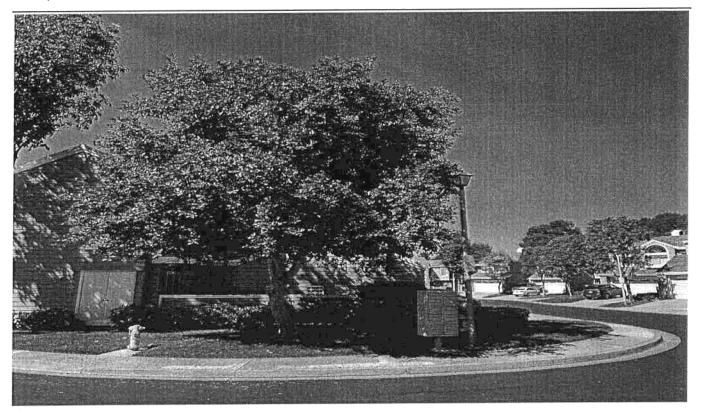
Source: Bid Refereпce:

PROPOSAL # 87747

Apr 7, 2021

Date: Expire date: Revision:

Project Photos Taken for proposal





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Customer:

Laurelmont Community Association Otis HOA Management 23120 Alicia Parkway, Suite 215 Mission Viejo, CA 92692

PROPOSAL # 87716

Apr 6, 2021

\$212.50

Date: Expire date: **Revision**:

TOTAL ESTIMATE:

Source: Bid

Reference:

PLANTING PROPOSAL

Address: 76 Primrose, Aliso Viejo, CA, USA Location: Along the wall

Project description:

The following proposal has been requested during landscape on 4/6/21. Add a new 15-gallon Pittosporum across from house# 76, along the wall, the proposal includes sourcing and delivering the plants from the nursery; it also includes the layout, placement, planting, planting fertilizers, and warranty of plants as detailed in the products below.

Materials/Labor needed to perform the project

Qty	Description	UOM	Price
1	15-gallon Pittosporum tenuifolium 'Marjorie Channon' (Marjorie Channon Kohuhu)	EA	
0.5	LANDSCAPE TECHNICIAN HOURS	HOUR	
四時處		Subtotal	\$212.50

	S. M. C. March
By approving this proposal, you ("Customer") the (Association representative, managing agent, homeowner, business community manager or agent) recognize, us and agree that the work represented herein is not included in the scope of work of any other agreement. You the "Customer" hereby release Harvest Landscape Er Inc. from any and all liability for items damaged below ground or any unforeseen problems that may result from performance of services discussed in this proposal.	nterprises,

Inc guarantee ownership of the proposed work area and you further agree that Harvest shall not be held liable for and agree to indemnify and hold Harvest harmless against any future claims relating to the services performed. In the event inclement weather interrupts the performance of duties, work will be restarted at our earliest convenience. Inclement weather includes, but is not limited to: high winds, rain, thunderstorms, etc. You are responsible for notifying homeowners/tenants/ businesses that perishable items need to be removed from the work area prior to the commencement of the above proposed work. In the event services are interrupted due to unforeseen obstruction by homeowners or tenants (cars, personal property, etc.), so that rescheduling is required, a \$500.00 trip charge will be applied to the total invoice for any subsequent visits needed to complete the work. You agree to pay a one time \$50 late charge and 1.5% per month late charge (18.0% peer annum) or the highest allowed by law for late payment of the invoice resulting from the above proposal. Late charges will begin on the day following invoice due date. The prices quoted on this proposal are valid for a period of 45 days. Harvest Landscape Enterprises, Inc. reserves the right to re-evaluate and adjust the pricing as necessary for proposals approved after the 45-day period.





Source: Bid Reference:

PROPOSAL # 87716

Apr 6, 2021

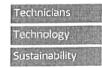
Date: Expire date: Revision:

Please let me know what you decide.	Proposal Approved:	(Authorized Signature)
Thank You,	_	
		(Print Name)
Fernando Lopez gutierrez	-	(Title)
	_	
	_	(Date)

Location of the Proposed Work



1 76 Primrose, Aliso Viejo, CA, USA Location: Along the wall



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Source: Bid Reference:

PROPOSAL # 87716

Date: Expire date: Revision: Apr 6, 2021

Project Photos Taken for proposal





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Customer:

Laurelmont Community Association Otis HOA Management 23120 Alicia Parkway, Suite 215 Mission Viejo, CA 92692

Source: Customer Request

Reference: Landscape walk

PROPOSAL # 87720

Date: Expire date: Revision: Apr 6, 2021

ate:

PLANTING PROPOSAL

Address: 85 Primrose, Laguna Hills, CA, USA Location: (Option #1) Along the house behind the Daylilies.

Project description:

The following proposal has been requested during the landscape walk on 4/06/21. We will be adding additional 5-gallon Rhaphiolepis to fill in the bare area behind the daylilies, the proposal includes sourcing and delivering the plants from the nursery; it also includes the layout, placement, planting, planting fertilizers, and warranty of plants as detailed in the products below.

Materials/Labor needed to perform the project

Qty	Description		UOM	Price
9	5-gallon Rhaphiolepis indica 'Ballerina' (Ballerina Hawthorn)	\$25.50	EA	\$229.50
1	LANDSCAPE TECHNICIAN HOURS	\$35.00	HOUR	\$35.00
1	LEAD LANDSCAPE TECHNICIAN HOURS	\$48.00	HOUR	\$48.00
			Subtotal	\$312.50

Address:

85 Primrose, Laguna Hills, CA, USA

Location: (Option #2) Along the house, behind the Daylilies plants.

Project description:

The following proposal has been requested during the landscape walk on 4/06/21. We will be adding additional 15-gallon Rhaphiolepis to fill in the bare area behind the daylilies, the proposal includes sourcing and delivering the plants from the nursery; it also includes the layout, placement, planting, planting fertilizers, and warranty of plants as detailed in the products below.

Materials/Labor needed to perform the project

Qty	Description		MOU	Price
7	15-gallon Rhaphiolepis indica 'Pink Lady' (Pink Lady Indian Hawthorn)	\$105.00	EA	\$735.00
2	LANDSCAPE TECHNICIAN HOURS	\$35.00	HOUR	\$70.00
2	LEAD LANDSCAPE TECHNICIAN HOURS	\$48.00	HOUR	\$96.00
			Subtotal	\$901.00

TOTAL ESTIMATE	\$1,213.50
호텔는 6월 20년 일립에서는 18월 20일 전에서 전체에 가지 않는 것이다. 19월	





Source: Customer Request Reference: Landscape walk

PROPOSAL # 87720

Apr 6, 2021

Date: Expire date: Revision:

By approving this proposal, you ("Customer") the (Association representative, managing agent, homeowner, business community manager or agent) recognize, understand and agree that the work represented herein is not included in the scope of work of any other agreement. You the "Customer" hereby release Harvest Landscape Enterprises, Inc. from any and all liability for items damaged below ground or any unforeseen problems that may result from performance of services discussed in this proposal. You guarantee ownership of the proposed work area and you further agree that Harvest shall not be held liable for and agree to indemnify and hold Harvest harmless against any future claims relating to the services performed. In the event inclement weather interrupts the performance of duties, work will be restarted at our earliest convenience. Inclement weather includes, but is not limited to: high winds, rain, thunderstorms, etc. You are responsible for notifying homeowners/tenants/ businesses that perishable items need to be removed from the work area prior to the commencement of the above proposed work. In the event services are interrupted due to unforeseen obstruction by homeowners or tenants (cars, personal property, etc.), so that rescheduling is required, a \$500.00 trip charge will be applied to the total invoice for any subsequent visits needed to complete the work. You agree to pay a one time \$50 late charge and 1.5% per month late charge (18.0% peer annum) or the highest allowed by law for late payment of the invoice resulting from the above proposal. Late charges will begin on the day following invoice due date. The prices quoted on this proposal are valid for a period of 45 days. Harvest Landscape Enterprises, Inc. reserves the right to re-evaluate and adjust the pricing as necessary for proposals approved after the 45-day period.

Please let me know what you decide.

Proposal Approved:

(Authorized Signature)

(Print Name)

Fernando Lopez gutierrez

Thank You,

(Title)

(Date)



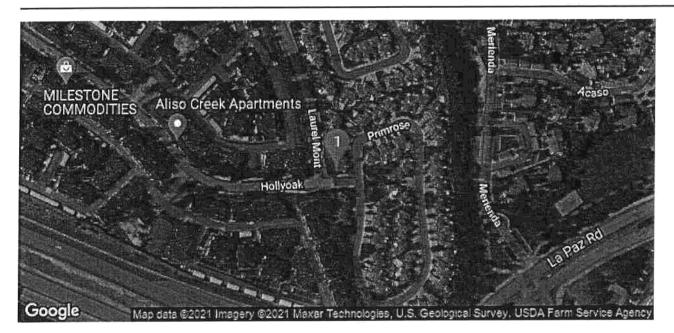
Source: Customer Request Reference: Landscape walk

PROPOSAL # 87720

Apr 6, 2021

Date: Expire date: Revision:

Location of the Proposed Work



- 1 85 Primrose, Laguna Hills, CA, USA Location: (Option #1) Along the house behind the Daylilies.
- 2 85 Primrose, Laguna Hills, CA, USA Location: (Option #2) Along the house, behind the Daylilies plants.



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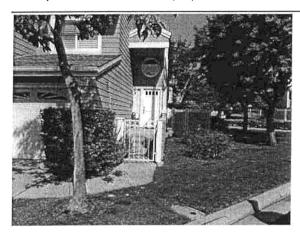
Source: Customer Request **Reference:** Landscape walk

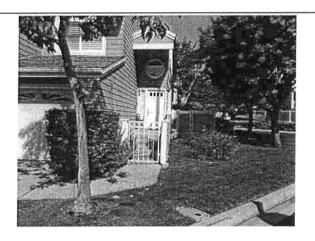
PROPOSAL # 87720

Apr 6, 2021

Date: Expire date: Revision:

Project Photos Taken for proposal





Technicians Technology Sustainability

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Source: Customer Request **Reference:** Landscape walk

PROPOSAL # 87720

Apr 6, 2021

Date: Expire date: Revision:

Plants and trees to be used on the proposal



5-gallon Rhaphiolepis indica 'Ballerina' (Ballerina Hawthorn) Exposure: Full Sun E/D: Evergreen Water: Medium – Low Water Color: Pink Season: Spring USDA H.Z.: 7 to 10

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Provides Rapid and Effective Weed Control Including White Clover, Ground Ivy, and Spurge in Turfgrass

ACTIVE INGREDIENTS:

2,4-D, 2-ethylhexyl ester	28.57%
Mecoprop-p acid	5.88%
Dicamba acid	1.71%
Carfentrazone-ethyl	0.62%
OTHER INGREDIENTS:	63.22%
TOTAL	100.00%

THIS PRODUCT CONTAINS:

1.53 lbs. 2,4-dichlorophenoxyacetic acid equivalent per gallon or 18.95%. 0.48 lb. (+)-R-2-(2-methyl-4-chlorophenoxy)propionic acid equivalent

per gallon or 5.88%.

0.14 lb. 3,6-dichloro-o-anisic acid equivalent per gallon or 1.71%. 0.05 lb. Elhyl α,2-dichloro-5-[4(difluoromethyl)-4,5-dihydro-3-methyl-5-oxo-

1H-1,2,4-triazol-1-yl]-4-fluorobenzenepropanoate per gallon or 0.62%

Isomer Specific by AOAC Methods.

Contains petroleum distillates.

KEEP OUT OF REACH OF CHILDREN CAUTION

Si Usted no entiende la etiqueta, busque a alguien para que se la explique a Usted en detalle. (If you do not understand the label, find someone to explain it to you in detail.)



READ THE ENTIRE LABEL FIRST. **OBSERVE ALL PRECAUTIONS AND** FOLLOW DIRECTIONS CAREFULLY.

PRECAUTIONARY STATEMENTS

Hazards to Human and Domestic Animals

CAUTION: Causes moderate eye irritation. Harmful if absorbed through the skin. Avoid contact with skin, eyes, or clothing. Harmful if swallowed. Prolonged or frequently repeated skin contact may cause allergic reactions in some individuals.

Personal Protective Equipment

Some materials that are chemical-resistant to this product are barrier laminate, nitrile rubber, neoprene rubber or Viton If you want more options, follow the instructions for category E on a EPA chemical resistance category selection chart.

All mixers, loaders, applicators, and other handlers must wear: • long-sleeved shirt and long pants,

- · shoes and socks,
- · chemical resistant gloves

· chemical resistant apron when mixing or loading, cleaning up spills or equipment, or otherwise exposed to the concentrate. See engineering controls for additional requirements.

User Safety Requirements

Follow manufacturer's instructions for cleaning/maintaining PPE. If no such instructions for washables exist, use detergent and hot water. Keep and wash PPE separately from other laundry.

Engineering Control Statements

When handlers use closed systems or enclosed cabs in a manner that meets the requirements listed in the Worker Protection Standard (WPS) for agricultural pesticides [40 CFR 170.240 (d)(4-6)], the handler PPE requirements may be reduced or modified as specified in the WPS.

User Safety Recommendations

- · Users should wash hands before eating, drinking, chewing gum, using tobacco, or using the toilet.
- Users should remove clothing/PPE immediately if pesticide gets inside. Then wash thoroughly and put on clean clothing. If pesticide gets on skin, wash immediately with soap and water.
- Users should remove PPE immediately after handling this product. Wash the outside of gloves before removing. As soon as possible, wash thoroughly and change into clean clothing.

FIRST AID

FIRST AID	1
If swallowed:	 Call a poison control center or doctor immediately for treatment advice. Do not induce vomiting unless told to by a poison control center or doctor. Do not give any liquid to the person. Do not give anything by mouth to an unconscious person.
If in eyes:	 Hold eye open and rinse slowly and gently with water for 15-20 minutes. Remove contact lenses, if present, after the first 5 minutes, then continue rinsing. Call a poison control center or doctor for treat- ment advice.
lf on skin or on clothing:	 Take off contaminated clothing. Rinse skin immediately with plenty of water for 15-20 minutes. Call a poison control center or doctor for treatment advice.
lf inhaled:	 Move person to fresh air. If person is not breathing, call 911 or an ambulance, then give artificial respiration, preferably mouth-to-mouth if possible. Call a poison control center or doctor for treatment advice.
control center o	ct container or label with you when calling a poison r doctor or going for treatment. You may also contact

1-877-800-5556 for emergency medical information. NOTE TO PHYSICIAN: Contains petroleum distillates - vomiting may cause aspiration pneumonia.

Environmental Hazards

This pesticide is toxic to fish and aquatic invertebrates and may adversely affect non-target plants. Do not apply directly to water, to areas where surface water is present, or to intertidal areas below the mean high water mark. Drift and runoff may be hazardous to aquatic organisms in water adjacent to treated areas. Do not contaminate water when disposing of equipment wash waters or rinsate.

This chemical has properties and characteristics associated with chemicals detected in groundwater. The use of this chemical in areas where soils are permeable, particularly where the water table is shallow, may result in groundwater contamination. Application around a cistern or well may result in contamination of drinking water or groundwater.

DIRECTIONS FOR USE

It is a violation of Federal law to use this product in a manner inconsistent with its labeling.

Do not apply this product in a way that will contact workers or other persons, either directly or through drift. Only protected handlers may be in the area during application. For any requirements specific to your State or Tribe, consult the agency responsible for pesticide regulation.

Agricultural Use Requirements

Use this product only in accordance with its labeling and with the Worker Protection Standard, 40 CFR part 170.

This standard contains requirements for the protection of agricultural workers on farms, forests, nurseries, and greenhouses, and handlers of agricultural pesticides. It contains requirements for training, decontamination, notification, and emergency assistance. It also contains specific instructions and exceptions pertaining to the statements on this label about personal protective equipment and restricted-entry interval. The requirements in this box only apply to uses of this product that are covered by the Worker Protection Standard.

(cont. on next page)

Agricultural Use Requirements (cont.)

Do not enter or allow worker entry into treated areas during the restricted entry interval (REI) of 48 hours.

PPE required for early entry to treated areas that is permitted under the Worker Protection Standard and that involves contact with anything that has been treated, such as plants, soil, or water is:

- coveralls worn over short-sleeved shirt and short pants,
- chemical-resistant footwear plus socks,
- · chemical-resistant gloves made of any water-proof material,
- chemical-resistant headgear for overhead exposure and protective eyewear.

Non-Agricultural Use Requirements

The requirements in this box apply to uses of this product that are NOT within the scope of the Worker Protection Standard for agricultural pesticides (40 CFR Part 170). The WPS applies when this product is used to produce agricultural plants on farms, forests, nurseries, or greenhouses.

Reentry Statement: Do not enter or allow people (or pets) to enter the treated area until sprays have dried.

PRODUCT DESCRIPTION: SpeedZone[®] Broadleaf Herbicide for Turf contains four active ingredients including carfentrazone-ethyl that broaden the spectrum of weed control. Carfentrazone-ethyl is in the aryl triazolinone family and inhibits protoporphyrinogen oxidase (Protox), a pivotal enzyme in chlorophyll production.

SpeedZone® Broadleaf Herbicide for Turf offers these advantages:

- Excellent postemergent activity with proven performance for broadleaf weed control in turfgrass.
- · Superior cool weather performance.
- High selectivity (turfgrass safety) in established cool-season turfgrass and warm-season turfgrass.
- Carfentrazone-ethyl combinations provide rapid and effective weed control for common and troublesome weed species in turfgrass, e.g. spurge, pennywort (dollarweed), dandelion, and white clover.
- Fast acting with evidence of injury within hours. The speed of action (rate of phytotoxicity) and the early injury symptoms are unique features of carfentrazone-ethyl combinations. Generally, the injury symptoms can be noticed within hours of the application and plant death can occur within 7 to 14 days.

SPRAY PREPARATION AND TANK MIXTURES:

SpeedZone[®] Broadleaf Herbicide for Turf is an emulsifiable concentrate intended for dilution with water. In certain applications, liquid fertilizer may replace part of the water in the mixture.

Mixing with Water:

Add one-half the required amount of water to the spray tank, then add this product slowly with agitation, and complete filling the tank with water. To prevent separation of the emulsion, mix thoroughly and continue agitation while spraying.

This product forms an emulsion and can separate upon extended or prolonged standing. Re-agitate to assure uniformity of the spray mixture. Storage of the spray mixture beyond 72 hours is not recommended.

Do not use tank additives that alter the pH of the spray solution below pH 5 or above pH 8. Buffer the spray solution to alter the pH range as appropriate.

Mixing with Liquid Fertilizers:

Use suitable sources and rates of fertilizer based upon local recommendations. Refer to the mixing directions on the labels of the liquid fertilizers (e.g. UAN or urea solutions). Always perform a jar compatibility test before large scale mixing.

GROUND EQUIPMENT:

Power sprayers fitted with a boom or spray wand/gun may be used for broadcast applications and spot treatments. For best spray distribution and coverage, select a spray volume and delivery system that will ensure accurate and uniform coverage. Boom sprayers equipped with appropriate flat fan nozzles, tips, and screens are suitable for broadcast applications. Do not use flood nozzles, Raindrop[®], or nozzle tips larger than 8008. Spray droplets larger than 400 microns may reduce coverage and subsequent loss in weed control.

Spray volumes of 3 to 175 gallons per acre with spray pressures adjusted to 20 to 40 psi are appropriate. Use higher spray volumes for dense weed populations.

Hand operated sprayers including backpack sprayers, compression sprayers, and knapsack sprayers are appropriate for small turfgrass areas when power equipment is unavailable, uneconomical, or impractical. Hand-held techniques: Wands fitted with flat fan nozzle tips may be used with the appropriate technique. Flat fan nozzles should not be waved in a back-and-forth motion, or in a side-to-side motion, or in a swinging arm motion. Instead the nozzle should be held stationary at the proper height. Side-to-side motions result in uneven coverage.

This product may cause injury to susceptible/nontarget plants at the use site by contacting the foliage, stems, or roots. To prevent injury to susceptible crops and other desirable broadleaf plants including but not limited to cotton, legumes, tobacco, tomatoes, garden/vegetable crops, and ornamentals (flowers, trees, and shrubs) avoid contact with the spray solution, spray droplets, and spray mist (fine droplets).

After using this product, clean sprayer with soap or detergent and water, or an approved spray tank cleaner and rinse thoroughly before applying other pesticides.

Spray Drift Management

A variety of factors including weather conditions (e.g., wind direction, wind speed, temperature, relative humidity) and method of ground application can influence pesticide drift. The applicator must evaluate all factors and make appropriate adjustments when applying this product.

Droplet Size

Use only Medium or coarser spray nozzles according to ASAE (S 572) definition of standard nozzles or a volume mean diameter of 300 microns or greater for spinning atomizer nozzles.

Wind Speed

Do not apply at wind speeds greater than 10 mph. Only apply this product if the wind direction favors on-target deposition and there are not sensitive areas (including, but not limited to, bodies of water, known habitat for nontarget species, nontarget crops) within 250 feet downwind.

Temperature Inversions

If applying at wind speeds less than 3 mph, the applicator must determine if: a) conditions of temperature inversion exist, or b) stable atmospheric conditions exist at or below nozzle height. Do not make applications into areas of temperature inversions or stable atmospheric conditions.

Susceptible Plants

Do not apply under circumstances where spray drift may occur to food, forage, or other plantings that might be damaged or crops thereof rendered unfit for sale, use or consumption. Susceptible crops include, but are not limited to, cotton, okra, flowers, grapes (in growing stage), fruit trees (foliage), soybeans (vegetative stage), ornamentals, sunflowers, tomatoes, beans, and other vegetables, or tobacco. Small amounts of spray drift that might not be visible may injure susceptible broadleaf plants.

Other State and Local Requirements

Applicators must follow all state and local pesticide drift requirements regarding application of 2,4-D herbicides. Where states have more stringent regulations, they must be observed.

Equipment

All ground application equipment must be properly maintained and calibrated using appropriate carriers or surrogates.

Do not apply with a nozzle height greater than 4 feet above the crop canopy.

2,4-D esters may volatilize during conditions of low humidity and high temperatures. Do not apply during conditions of low humidity and high temperatures.

WHERE TO USE:

SpeedZone[®] Broadleaf Herbicide for Turf provides selective broadleaf control in warm-season and cool-season turfgrass in five (5) use sites.

- Institutional sites are defined as turf areas around properties or facilities providing a service to public or private organizations including, but not limited to hospitals, nursing homes, schools, museums, libraries, sport facilities, golf courses (fairways, aprons, and roughs), and office buildings.
- Ornamental sites include turfgrass established around residences, parks, streets, retail outlets, cemeteries, industrial and institutional buildings, recreation areas, fairgrounds, and areas adjacent to athletic fields.
- Residential/domestic sites are defined as areas associated with the household or home life including, but not limited to apartment complexes, condominiums, and patient care areas of nursing homes, mental institutions, hospitals, or convalescent homes.
- · Agricultural site: Commercial sod production

 Noncropland Sites: Highway rights-of-way (principal, interstate, county, private, and unpaved roads): Roadsides, roadside ditches, road shoulders, road embankments, dividers, and medians. Municipal, state, and federal lands: Airports and military installations.

Prohibitions of Sites:

- Do not apply to any body of water such as lakes, streams, rivers, ponds, reservoirs, or estuaries (salt water bays). Do not apply to any shorelines (noncropland sites adjacent to the edges of a body of water) for lakes, streams, rivers, ponds, reservoirs, or estuaries (salt water bays).
- Do not apply to wetlands (swamps, bogs, potholes, or marshes).
- Do not apply to agricultural irrigation water or on agricultural irrigation ditchbanks and canals.
- Do not apply to agricultural drainage water or on agricultural ditchbanks.
- Do not apply this product to bentgrass greens, St. Augustinegrass, carpetgrass, dichondra, legumes, and lawns where desirable clovers are present.

APPLICATION SCHEDULES:

Early postemergent applications of this product are recommended for annual, biennial, and perennial weeds. Apply this product to broadleaf weeds that are young and actively growing for the best results. This product combines a contact herbicide with systemic herbicides and provides little or no residual activity at recommended use rates.

SpeedZone[®] Broadleaf Herbicide for Turf may be applied as a single broadcast application or as a split/sequential broadcast applications in the spring, summer, or fall. Spring and fall treatments under adequate soil moisture conditions are preferred to the summer treatments. Generally, summer broadcast applications to older, drought stressed weeds are less effective.

Sequential broadcast applications or follow-up applications as spot treatments with a minimum of 30 days between applications are recommended for more mature weeds, for dense infestations, and for adverse environmental conditions. Spot treatments during the summer may be appropriate for sparse infestations, or as a follow-up treatment anytime broadleaf weeds are susceptible. Apply on a spray-to-wet basis for the best results.

Extremes in environmental conditions e.g. temperature and moisture, soil conditions, and cultural practices may affect the activity of this product. Under warm moist conditions, herbicide symptoms may be accelerated. While under very dry conditions, the expression of herbicide symptoms is delayed, and weeds hardened off by drought are less susceptible to this product.

For newly seeded areas:

• The application of this product to grass seedlings is recommended after the second mowing.

Reseeding interval:

• Treated areas may be reseeded 1 week after application.

For newly sodded, sprigged, or plugged areas:

• The application of this product to newly sodded, sprigged, or plugged grasses should be delayed until 3 to 4 weeks after the sodding, sprigging, or plugging operations.

For dormant turf:

 Applications to fully dormant bermudagrass, fully dormant zoysiagrass, and fully dormant buffalograss are suggested.

Prohibitions for application schedules:

 Do not broadcast apply when air temperatures exceed 90°F; some injury may be expected with spot treatments when air temperatures exceed 90°F.

USE RATES AND SPRAY VOLUMES FOR TURFGRASS:

Generally, the lower application rates within the specified range will provide satisfactory control of sensitive weed species. The higher application rates within the specified range will be required for dense infestations of perennial weeds, for adverse/extreme environmental conditions, or for weeds beyond the appropriate growth stages.

Use rates and spray volumes of this product as a broadcast treatment for use on turfgrass are presented in Table 1.

Species	Amount of Product, Pints/Acre	Recommended Spray Volume, Gallons/Acre	Amount of Product, fl. oz./1,000 sq. ft.	Spray Volume, Gallons per 1,000 sq. ft.
Cool-Season Turf				-
Kentucky bluegrass, annual bluegrass, annual ryegrass, perennial ryegrass, tall fescue, red or fine leaf fescues, creeping bentgrass, colonial bentgrass (excluding golf greens)	3.0 to 5.0	3 to 175	1.1. to 1.8	0.1 to 4.0
Mixtures of cool-season species in noncropland areas established for aesthetic purposes	3.0 to 5.0	3 to 175	1.1. to 1.8	0.1 to 4.0
Mixtures of cool-season species in noncropland areas established for roadside vegetation management or for low maintenance. (Kentucky bluegrass, tall fescue, smooth bromegrass, and orchardgrass)	3.0 to 5.0	3 to 175	1.1. to 1.8	0.1 to 4.0
Warm-Season Turf				
Common bermudagrass, hybrid bermudagrass, zoysiagrass and bulfalograss	2 to 4	3 to 175	0.75 to 1.5	0.1 to 4.0

· For warm-season turf, lower rates listed above should be used in warmer temperatures (above 80°F).

• Maximum control of weeds will be obtained with early to mid-spring or mid- to late-fall applications.

Turfgrass tolerance: The turfgrass tolerance to this product may vary and temporary turfgrass yellowing may occur on certain varieties of hybrid bermudagrass. Environmental conditions and certain spray lank additives (e.g., adjuvants, wetting agents, surfactants), liquid fertilizers, and tank mixtures containing other emulsifiable concentrates may reduce the selectivity on the turfgrass.

For dormant turf: Applications to fully dormant bermudagrass, fully dormant zoysiagrass, and fully dormant buffalograss are suggested. Avoid applications during winter-to-spring and fall-to-winter transition periods.

Limitations on broadcast treatments for ornamental turfgrass and sod farms:

The maximum application rate is 5.0 pints of product per acre per application (1.0 lb 2,4-D ae, 0.30 lb MCPP-p ae, and 0.09 lb dicamba ae per acre per application).

For ornamental turfgrass, the maximum number of broadcast applications is limited to 2 per year with a minimum of 30 days between applications. For sod farms, the maximum number of broadcast applications is limited to 2 per year with a minimum of 30 days between applications. The maximum seasonal rate is 10.0 pints of product per acre per year (2.0 lb. 2,4-D ae, 0.60 lb. MCPP-p ae, and 0.18 lb. dicamba ae per acre).

SPOT TREATMENTS WITH HAND OPERATED SPRAYERS (INCLUDING BACKPACK SPRAYERS, COMPRESSION SPRAYERS, AND KNAPSACK SPRAYERS):

For Cool-Season Turfgrass: Mix 1.1 to 1.8 fl. oz. of this product per one (1.0) gallon of water for treatment of approximately 1,000 sq. ft of turfgrass. Apply any time the emerged broadleaf weeds are susceptible. Spray the target weeds thoroughly and wet the entire leaf surface of the undesirable plants.

For Warm-Season Turfgrass: Mix 0.75 to 1.5 fl. oz. of this product per one (1.0) gallon of water for treatment of approximately 1,000 sq .ft of turfgrass. Apply any time the emerged broadleaf weeds are susceptible. Spray the target weeds thoroughly and wet the entire leaf surface of the undesirable plants. For warm-season turf, lower rates listed above should be used in warmer temperatures (above 80°F).

Limitations on spot treatments to residential turfgrass:

Spot treatment is defined as a treatment area no greater than 1,000 sq. ft. per acre. The maximum application rate is 1.8 fl. oz. per 1,000 sq .ft. per application (0.3 lb MCPP-p acid equivalent per acre). The maximum number of spot treatments is limited to 2 per year with a minimum of 30 days between applications.

Hand-held techniques: Wands fitted with flat fan nozzle tips may be used with the appropriate technique. Flat fan nozzles should not be waved in a back-and-forth motion, or in a side-to-side motion, or in a swinging arm motion. Instead the nozzle should be held stationary at the proper height. Side-to-side motions result in uneven coverage.

SpeedZone® Broadleaf Herbicide for Turf may be tank mixed with other herbicides EPA-registered for use on turfgrass to broaden the weed control spectrum compared to the products alone. These tank mixtures must be used according to the most restrictive label limitations and precautions. No label dosage rate should be exceeded. Follow the labeling of each companion product for precautionary statements, directions for use, dosage rates, and application schedules. Tank mixture recommendations are for use only in states where the companion products and application site are registered.

CULTURAL TIPS FOR IMPROVED CONTROL:

Irrigation:

- Do not apply this product through any type of irrigation system.
- Do not apply this product immediately before rainfall or irrigation.
- · Rainfast period: Rainfall or irrigation occurring within 3 to 4 hours after application of this product may reduce the effectiveness.

Mowing:

. Delay mowing 1 to 2 days before and after the application of this product.

BROADLEAF WEEDS CONTROLLED:

SpeedZone® Broadleaf Herbicide for Turf will control or suppress the following broadleaf weeds:

BROADLEAF WEEDS

Knotweed

Annual fleabane Aster, white heath & white prairie Bedstraw Beggarticks Beggarweed, creeping Bindweed Birdsfoot trefoil Black medic Broadleaf plantain Buckhorn plantain Bull thistle Burclover Burdock, common Buttercup, creeping Carolina geranium Carpetweed Chickweed, common Chicory Cinquefoil Clover Cocklebur Common mullien Compassplant Curly dock Dandelion Dayflower Deadnettle Dock Dogfennel Dovefoot geranium English daisy False dandelion (*spotled catsear & common catsear) Field bindweed (*morningglory & creeping jenny) Field madder Field oxeye-daisy (*creeping oxeye) Field pennycress Filaree, whitestem & redstem Florida pusley Ground ivy Groundsel Hairy bittercress Hawkweed Healall Henbit Horsenettle Horseweed Innocence (Blue-eyed Mary) Jimsonweed

Kochia Lambsquarters Lawn burweed Lespedeza, common Lesser celandine Mallow, common Matchweed Mouseear chickweed Mustard Nettle Old world diamond flower Oxalis (*yellow woodsorrel & creeping woodsorrel) Parsley-piert Pennsylvania smartweed Pennywort (*dollarweed) Pepperweed Pigweed Pineappleweed Plantain Poison ivy Poison oak Puncturevine Purple cudweed Purslane Ragweed Redweed Red sorrel (*sheep sorrel) Roundleaf greenbriar Shepherd's purse Spotted spurge Spurge Star of Bethlehem** Sunflower Thistle Velvetleaf (*buttonweed) Venice mallow Veronica (*corn speedwell) Virginia buttonweed Virginia creeper Western salsify White clover (*Dutch clover, honeysuckle clover, white trefoil & purplewort) Wild carrot Wild garlic Wild geranium Wild lettuce

(cont. on next column)

BROADLEAF WEEDS (cont.)

Wild mustard		
Wild onion		
Wild strawberry		
* Synonyms		

Wild violet Yarrow Yellow rocket

** Use higher rales for best results

POSTEMERGENCE CONTROL OF GRASSY WEEDS:

SpeedZone® Broadleaf Herbicide for Turf will control or suppress specific annual grasses when applied at a rate of 4-5 pints/acre. Depending on timing of application, a second application may be needed for adequate control. If necessary, a second application may be made at the same rate, 30 days after the initial application. This product works best when applied while the annual grasses are small (pre-tiller) and actively growing, but control can be obtained at all growth stages. Some biotypes may show resistance to PPO inhibiting herbicides.

Scientific Name **Common Name** Eleusine indica

Goosegrass* *Not for use in California

STORAGE AND DISPOSAL

Do not contaminate water, food, or feed by storage or disposal. **PESTICIDE STORAGE:** Store in original container in a locked

storage area inaccessible to children or pets. Keep from freezing.

PESTICIDE DISPOSAL: Pesticide wastes are acutely hazardous. Improper disposal of excess pesticide, spray mixture, or rinsate is a violation of Federal law. If these wastes cannot be disposed of by use according to label instructions, contact your State Pesticide or Environmental Control Agency, or the Hazardous Waste Representative at the nearest EPA Regional Office for guidance.

For Plastic Containers - Nonrefillable with capacities equal to or less than 5 gallons:

CONTAINER HANDLING: Nonrefillable container. Do not reuse or refill this container. Offer for recycling, if available, or puncture and dispose of in a sanitary landfill, or by incineration, or, if allowed by state and local authorities, by burning If burned, stay out of smoke.

Triple rinse or pressure rinse container (or equivalent) promptly after emptying.

Triple rinse as follows: Empty the remaining contents into application equipment or a mix tank and drain for 10 seconds after the flow begins to drip. Fill the container 1/4 full with water and recap. Shake for 10 seconds. Pour rinsate into application equipment or a mix tank or store rinsate for later use or disposal. Drain for 10 seconds after the flow begins to drip. Repeat this procedure two more times.

Pressure rinse as follows: Empty the remaining contents into application equipment or a mix tank and continue to drain for 10 seconds after the flow begins to drip. Hold container upside down over application equipment or mix tank or collect rinsate for later use or disposal. Insert pressure rinsing nozzle in the side of the container, and rinse at about 40 PSI for at least 30 seconds. Drain for 10 seconds after the flow begins to drip.

For Plastic Containers - Nonrefillable with capacities greater than 5 gallons:

CONTAINER HANDLING: Nonrefillable container. Do not reuse or refill this container. Offer for recycling, if available, or puncture and dispose of in a sanitary landfill, or by incineration, or, if allowed by state and local authorities, by burning If burned, stay out of smoke.

Triple rinse or pressure rinse container (or equivalent) promptly after emptying.

Triple rinse as follows: Empty the remaining contents into application equipment or a mix tank. Fill the container 1/4 full with water. Replace and tighten closures. Tip container on its side and roll it back and forth, ensuring at least one complete revolution, for 30 seconds. Stand the container on its end and tip it back and forth several times. Turn the container over onto its other end and tip it back and forth several times. Empty the rinsate into application equipment or a mix tank or store rinsate for later use or disposal. Repeat this procedure two more times.

Pressure rinse as follows: Empty the remaining contents into application equipment or a mix tank and continue to drain for 10 seconds after the flow begins to drip. Hold container upside down over application equipment or mix tank or collect rinsate for later use or disposal. Insert pressure rinsing nozzle in the side of the container, and rinse at about 40 PSI for at least 30 seconds. Drain for 10 seconds after the flow begins to drip.

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Use of this product in certain portions of California, Oregon, and Washington is subject to the January 22, 2004 Order for injunctive relief in *Washington Toxics Coalition, et.al. v. EPA*, C01-0132C, (W.D. WA). For further information, please refer to http://www.epa.gov/espp/wtc/.

LIMITED WARRANTY AND DISCLAIMER

IMPORTANT: Read this LIMITED WARRANTY AND DISCLAIMER before buying or using this product. By opening and using this product, buyer and all users agree to accept the terms of this LIMITED WAR-RANTY AND DISCLAIMER in their entirety and without exception. If the terms are not acceptable, return this product unopened immediately to the point of purchase, and the purchase price will be refunded in full.

It is impossible to eliminate all risks inherently associated with use of this product. Damage to the treated article, ineffectiveness, or other unintended consequences can result from use of the product under abnormal conditions such as weather, presence of other materials, or the manner or use of application, etc. Such factors and conditions are beyond the control of the manufacturer, and BY PURCHASING AND USING THIS PRODUCT THE BUYER AND ALL USERS OF THIS PRODUCT AGREE TO ACCEPT ALL SUCH RISKS. Buyer and all users further agree to assume all risks of loss or damage from the use of the product in any manner that is not explicitly set forth in or that is inconsistent with label instructions, warnings and cautions.

The manufacturer warrants only that this product conforms to the chemical description given on the label, and that the product is reasonably suited for the labeled use when applied according to the Directions for Use, subject to the inherent risks described below. TO THE EXTENT CONSISTENT WITH APPLICABLE LAW, THE MANUFACTURER NEITHER MAKES NOR INTENDS ANY OTHER EXPRESS OR IMPLIED WARRANTIES, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, WHICH ARE HEREBY EXPRESSLY DISCLAIMED.

TO THE EXTENT CONSISTENT WITH APPLICABLE LAW, LIABILITY OF THE MANUFACTURER, FOR ANY AND ALL LOSES, DAMAGES, OR INJURIES RESULTING FROM THE USE OF HANDLING OF THIS PRODUCT, WHETHER OR NOT BASED IN CONTRACT, NEGLIGENCE, STRICT LIABILITY IN TORT OR OTHERWISE, SHALL BE LIMITED, AT THE MANUFACTURER'S OPTION, TO REPLACEMENT OR THE REPAYMENT OF THE PUR-CHASE PRICE FOR THE QUANTITY OF PRODUCT WITH RESPECT TO WHICH DAMAGES ARE CLAIMED. TO THE EXTENT CONSIS-TENT WITH APPLICABLE LAW, IN NO CASE SHALL THE MANU-FACTURER BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, OR SPECIAL DAMAGES RESULTING FROM THE USE OR HANDLING OF THE PRODUCT. THE MANUFACTURER must be promptly notified in writing of any claims, whether based in contract, tort, negligence, strict liability, or otherwise, to be eligible to receive either remedy stated above.

The terms of this LIMITED WARRANTY AND DISCLAIMER cannot be varied by any written or verbal statements or agreements at the point of sale or elsewhere. No employee or agent of the manufacturer or seller is authorized to vary or exceed the terms of this LIMITED WARRANTY AND DISCLAIMER in any manner.

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654/12-2018 AP120814 EPA REG. NO. 2217-833



Employee-Owned MANUFACTURED BY PBI/GORDON CORPORATION P.O. BOX 860350 SHAWNEE, KANSAS 66286 PBIGordonTurf.com

ATTENTION: This specimen label is provided for informational use only. This product may not yet be available for sale in your state or area. The information found in this label may differ from the information found on the product label you are using. Always follow the instructions for use and precautions on the label of the product you are using.



Prepared for

Laurelmont Community Association

April 15, 2021

IGNACIO CHAVEZ | 7146204113 | ignacio@hlei.us

Technicians Technology Sustainability

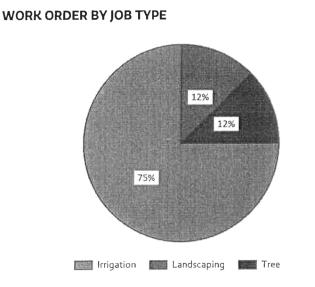
8030 E. Crystal Drive Anaheim, CA 92807 T +1714 693 8100 F +1714 693 8123 PG 1/15

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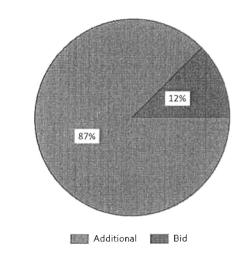


Completed Work Order Summary

In this section of the report you will see the **completed work orders grouped by job type and also billing type**. In the bottom graph we show you the total work orders closed each month with yearly historical figures for comparison.



WORK ORDER BY BILLING TYPE

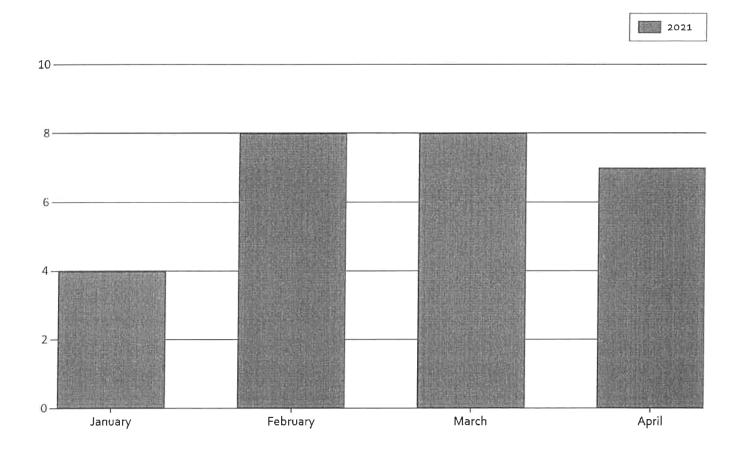






Completed Work Order Summary (Continued)

TOTAL COMPLETED WORK ORDERS PER MONTH AND YEAR





Completed Work Order Mapped Locations

In this section of the report we provide you with a map that displays pinned locations of all the completed work orders in the time period of this report. This is done using our mapping technology built into our Harvest Mobile App which is used everyday by Supervisors, Foreman, and Irrigators to help get their job done better and also to help provide you with more information.





8030 E. Crystal Drive Anaheim, CA 92807 **T** +1 714 693 8100 **F** +1 714 693 8123

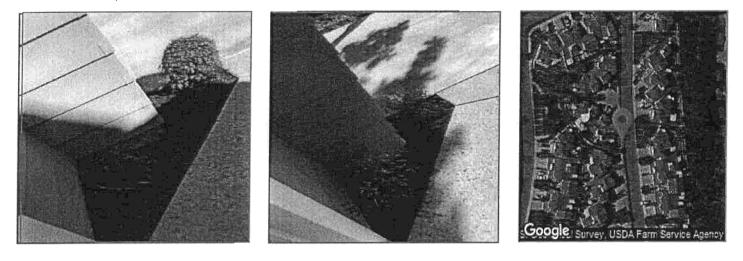


Completed Work Order Detailed Breakdown

In this section of the report we breakdown each work order that was completed during the reported period. This gives you an accurate picture of what we at Harvest have done throughout the property.

Work Order #: 304052 Customer PO #: 001673 Job Type : Tree Completed Date: Mar 05, 2021 Invoice # : Invoice Total : **Address :** 17 Primrose, Aliso Viejo, California, USA

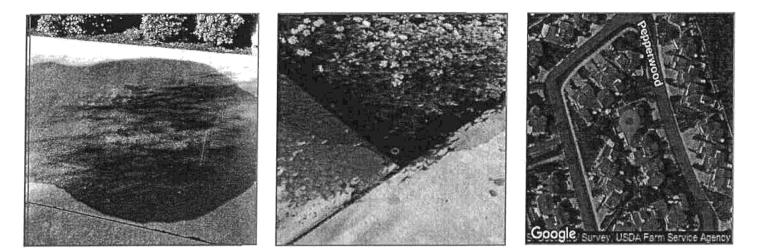
Project Description: Please inspect the front landscaping and call to speak with the homeowner to see what she would like to have done to it & provide management with a proposal. Donna Hyde 949–584–1746 **Action Taken**: The plant material has been trimmed.





Work Order #: 305329 Customer PO #: Job Type : Irrigation Completed Date: Mar 04, 2021 **Invoice # :** 171517 **Invoice Total :** \$38.04 Address : 33 Pepperwood, Laguna Hills, CA 92656, USA

Project Description: Please repair the broken sprinkler(s). The repair of a broken sprinkler is considered an emergency due to water loss, trip and fall hazards, and potential for damage to the property and surrounding area. Irrigation sprinkler heads tend to fail due to excessive pressure, vandalism, or wear and tear caused by excessive use. The sprinkler repair will be made with like products. **Action Taken:** The broken sprinkler has been repaired.



Work Order #: 305822 Customer PO #: Job Type : Irrigation Completed Date: Mar 08, 2021 Invoice #: 171778 Invoice Total: \$95.74 Address: 40 Primrose, Aliso Viejo, CA 92656, USA

Project Description: Replace the broken sprinkler.

Action Taken: The broken sprinkler has been replaced,





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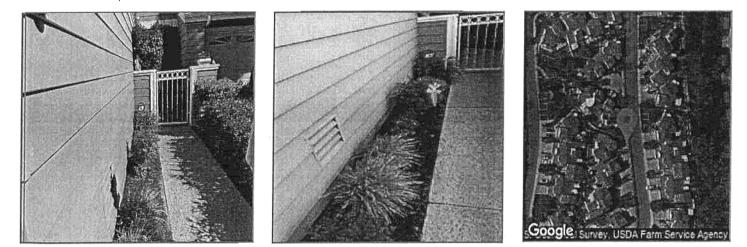
Work Order #: 305823 Customer PO #: Job Type : Irrigation Completed Date: Mar 08, 2021 **Invoice # :** 171780 **Invoice Total :** \$66.07 Address: 36 Primrose, Laguna Beach, CA 92656, USA

Project Description: Replace the broken sprinkler located behind the house. **Action Taken:** The broken sprinkler has been replaced.



Work Order #: 306226 Customer PO #: 10 Job Type : Landscaping Completed Date: Mar 19, 2021 Invoice #: 172186 Invoice Total: \$36.00 **Address :** 21 Primrose, Aliso Viejo, CA, USA Laguna Hills

Project Description: The following proposal has been requested during the landscape walk adjacent to 21 Primrose. Add 1 – 5-gallon Nandina to fill in the bare spot, the proposal includes sourcing and delivering the plants from the nursery; it also includes the layout, placement, planting, planting fertilizers, and warranty of plants as detailed in the products below. **Action Taken:** The plant material has been installed.



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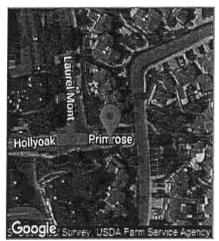
Work Order #: 306452 **Customer PO #:** 18 Job Type : Irrigation Completed Date: Mar 24, 2021 Invoice # : Invoice Total : **Address :** 86 Primrose, Aliso Viejo, CA, USA

Project Description: Please inspect and advise. The homeowner reports that there is an irrigation leak on the left side of the property, through the common park area. This continues through the backyard and down into the grass corridor. There is standing water along the vinyl fencing for 15–25 feet. Thank you

Action Taken: Checked the problem but did not find anything broken. The water is from the sprinklers.

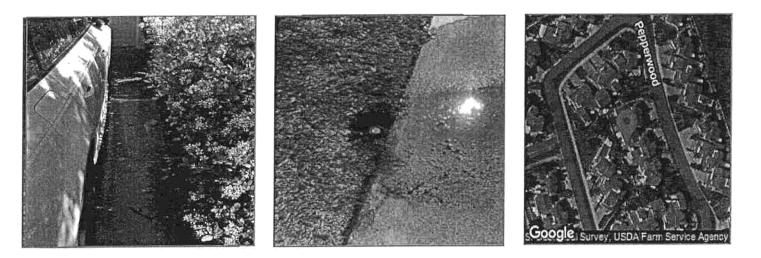






Work Order #: 307253 Customer PO #: Job Type : Irrigation Completed Date: Mar 26, 2021 Invoice #: 172477 Invoice Total: \$86.35 Address : 14 Pepperwood, Laguna Hills, CA 92656, USA

Project Description: There is a broken sprinkler that needs to be replaced. **Action Taken:** The broken sprinkler has been repaired.





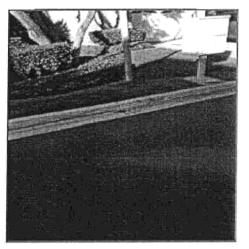
8030 E. Crystal Drive Anaheim, CA 92807 **T** +1 714 693 8100 **F** +1 714 693 8123

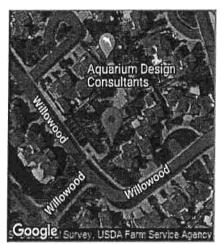


Work Order #: 307271 **Customer PO #:** 0 Job Type : Irrigation Completed Date: Mar 24, 2021 Invoice # : Invoice Total: Address: 90 Willowood, Laguna Hills, CA 92656, USA

Project Description: (Emergency) water is running at this moment. **Action Taken:** Adjusted all controllers to stop running water on the street.







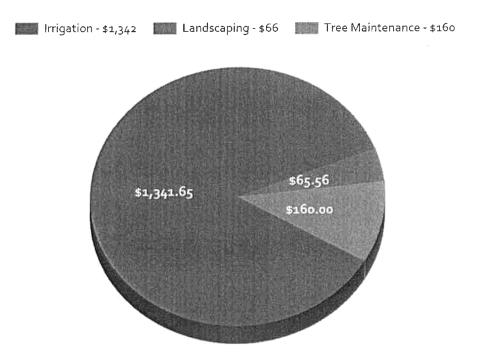
Technicians Technology Sustainability

T +1 714 693 8100 **F** +1 714 693 8123 PG 9 / 15



Completed Work Order Detailed Breakdown (continued)

In this section of the report we **breakdown each work order that was completed during the reported period**. This gives you an accurate picture of what we at Harvest have done throughout the property.



YTD Expenditures by Month

Invoice Month	Irr	igation	Landscaping	Tree	Repair	Chemicals	Construction
January		\$0.00	\$29.56	\$160.00	\$0.00	\$0.00	\$0.00
February		\$284.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
March		\$286.20	\$36.00	\$0.00	\$0.00	\$0.00	\$0.00
April		\$771.05	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals:	\$1,341.65	\$65.56	\$160.00	\$0.00	\$0.00	\$0.00





Proposals Waiting for Approval

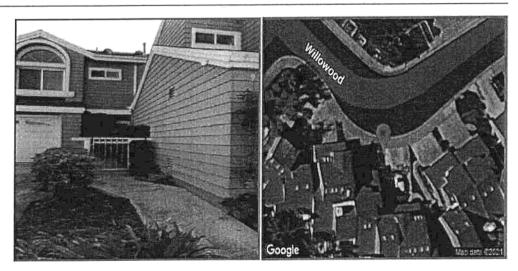
In this section you will see a list of all the proposals that we are still awaiting a decision for. We only display the pending proposals that were created within the last 180 days. If there are any missing that go back further than that, please let us know and we will provide you with any needed information.

Job Type: Landscaping Proposal#: 85768 Date: Jan 08, 2021 Amount: \$273.00

Address: 97 Willowood, Aliso Viejo, CA 92656, USA

Proposed by: MELQUIADES MARTINEZ

Status: PENDING CUSTOMER REVIEW



Description: The following is my estimate to install the plant material noted below per our walk on 1-8-2021 requested

Technicians Technology Sustainability

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Status of Proposal that have been approved

In this section of the report we breakdown each work order that was completed during the reported period. This gives you an accurate picture of what we at Harvest have done throughout the property.



Description	Dates	WorkOrder #	WorkOrder Status
Address Location: 15 Primrose, Laguna Hills, CA, USA Laguna Hills	Proposal date: 03/08/2021	308687	OPEN
Description of Work:	Aproval date: 04/01/2021		
24	WO Completed:		
	Address Location: 15 Primrose, Laguna Hills, CA, USA Laguna Hills Description of Work:	Address Location: Proposal date: 15 Primrose, Laguna Hills, CA, USA Laguna Hills 03/08/2021 Description of Work: Aproval date: 04/01/2021 04/01/2021	Address Location: Proposal date: 308687 15 Primrose, Laguna Hills, CA, USA Laguna Hills 03/08/2021 308687 Description of Work: Aproval date: 04/01/2021 04/01/2021

Proposal	Description	Dates	WorkOrder #	WorkOrder Status
	Address Location: 21 Primrose, Aliso Viejo, CA, USA Laguna Hills	Proposal date: 03/08/2021	306226	COMPLETED
86912	Description of Work:	Aproval date: 03/10/2021		
	10	WO Completed: 03/19/2021		

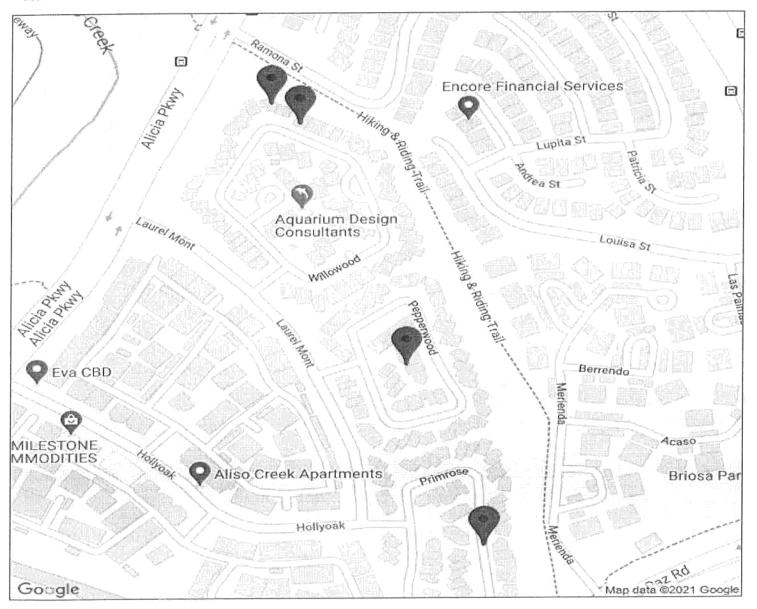
Proposal	Description	Dates	WorkOrder #	WorkOrder Status
	Address Location: 17 Willowood, Aliso Viejo, CA, USA Aliso Viejo	Proposal date: 04/06/2021	309634	OPEN
87698	Description of Work:	Aproval date: 04/12/2021		
	37	WO Completed:		

Proposal	Description	Dates	WorkOrder #	WorkOrder Status
	Address Location: 60 Willowood, Aliso Viejo, CA, USA Aliso Viejo	Proposal date: 04/06/2021	309879	OPEN
87702	Description of Work:	Aproval date: 04/13/2021		
	singed Manager	WO Completed:		



PA Activity Map

In this section you will see map pins at all the locations where a Harvest employee has entered a PA in our system. PA stands for ProActive, it helps us become more involved around your property. Anytime we notice something that should be brought to your attention, we drop a map pin take a picture and describe what we found. These PA's will then be sent to you for assessment and action can be taken.



Technicians Technology Sustainability



Aged Receivables Report

In this section of the report we have included the aged recievables for unpaid Invoices. Please review over this report and let us know what needs to be done in order to collect payment.

Invoice #	Due Date	Invoice Total	Current	1 – 30 Days	31 - 60 Days	61 – 90 Days	91 + Days	Balance
169885	02/28/2021	\$75.00			\$75.00			
172477	04/28/2021	\$86.35	\$86.35					
173282	05/09/2021	\$494.27	\$494.27					
173634	05/14/2021	\$119.08	\$119.08					
173658	05/14/2021	\$76.60	\$76.60					
173661	05/14/2021	\$81.10	\$81.10					
	是不能加重	Totals:	\$857.40	\$0.00	\$75.00	\$0.00		\$932.40

\$857.40	Current:
\$0.00	1 – 30 Days:
\$75.00	31 – 60 Days:
\$0.00	61 – 90 Days:
	90 Days +:
\$932.40	Balance:



Prepared for

Laurelmont Community Association

April 15, 2021

IGNACIO CHAVEZ | 7146204113 | ignacio@hlei.us

Technicians Technology Sustainability

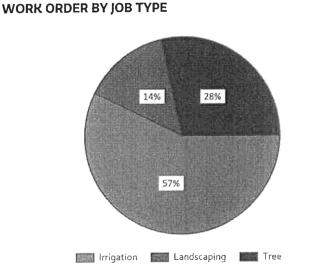
8030 E. Crystal Drive Anaheim, CA 92807 T +1 714 693 8100 F +1 714 693 8123 G1/14

hlei.us 79

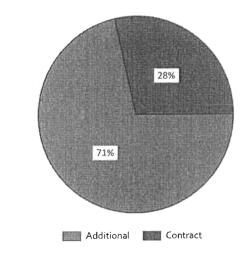


Completed Work Order Summary

In this section of the report you will see the **completed work orders grouped by job type and also billing type**. In the bottom graph we show you the total work orders closed each month with yearly historical figures for comparison.



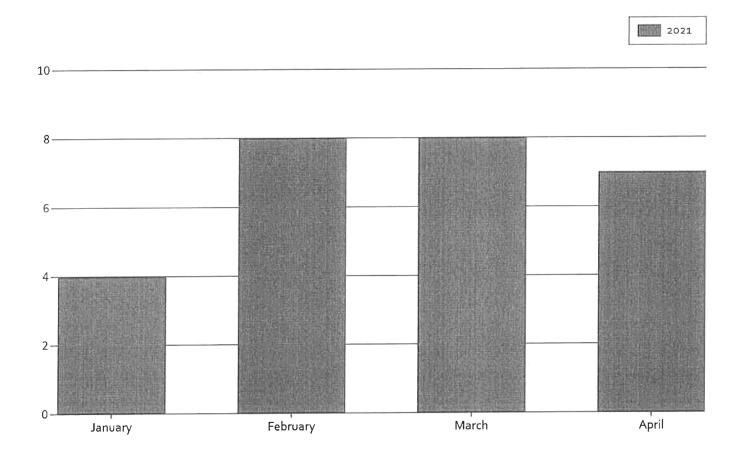
WORK ORDER BY BILLING TYPE





Completed Work Order Summary (Continued)

TOTAL COMPLETED WORK ORDERS PER MONTH AND YEAR

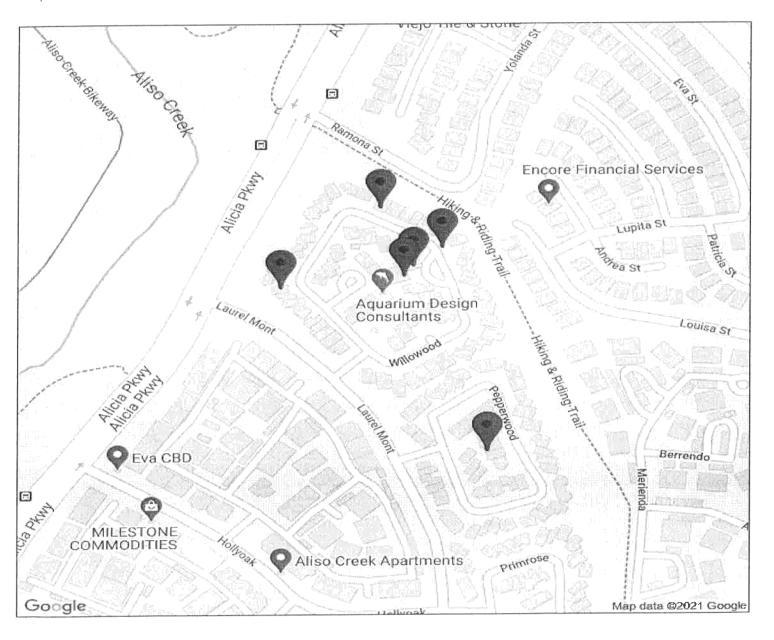






Completed Work Order Mapped Locations

In this section of the report we provide you with a map that displays pinned locations of all the completed work orders in the time period of this report. This is done using our mapping technology built into our Harvest Mobile App which is used everyday by Supervisors, Foreman, and Irrigators to help get their job done better and also to help provide you with more information.



8030 E. Crystal Drive Anaheim, CA 92807



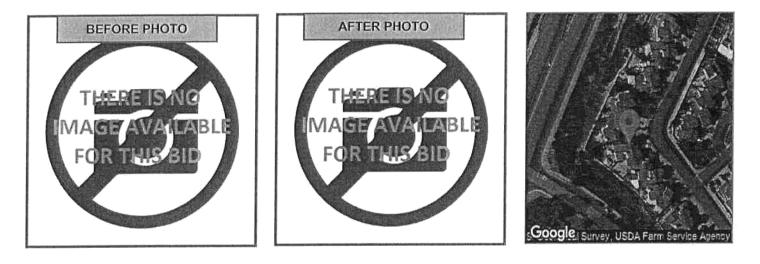
Completed Work Order Detailed Breakdown

In this section of the report we breakdown each work order that was completed during the reported period. This gives you an accurate picture of what we at Harvest have done throughout the property.

Work Order #: 306174 **Customer PO #:** 11 Job Type : Tree Completed Date: Apr 06, 2021 Invoice # : Invoice Total : Address : 17 Willowood, Aliso Viejo, CA, USA

Project Description: Please send Management a proposal with photos to remove the tree next to 17 Willowood's driveway. It is believed its roots are causing damage.

Action Taken: Please Reference Proposal # 87698.



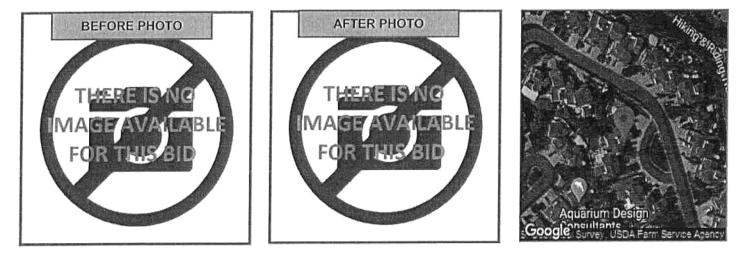




Work Order #: 306347 **Customer PO #:** 16 Job Type : Tree Completed Date: Apr 06, 2021 Invoice # : Invoice Total : Address : 60 Willowood, Aliso Viejo, CA, USA

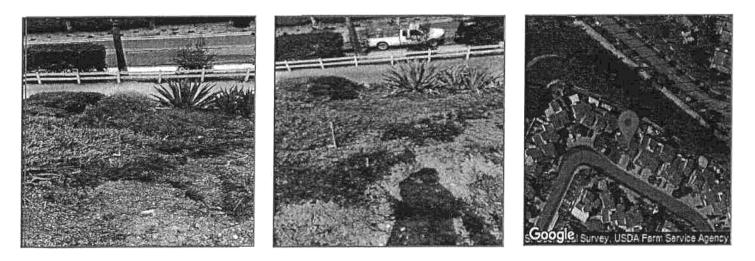
Project Description: Homeowner Reports: There is a tree next to her walkway, the roots seem to be lifting the walkway. If you could please inspect and submit a proposal to have the tree removed. Please feel free to call me if you have any questions. Thank you,

Action Taken: Please Reference Proposal # 87702.



Work Order #: 306552 Customer PO #: Job Type : Landscaping Completed Date: Apr 01, 2021 Invoice # : Invoice Total : Address: 44 Willowood, Laguna Hills, CA 92656, USA

Project Description: Remove the small portion of dead Acacia **Action Taken:** The dead Acacia has been removed.

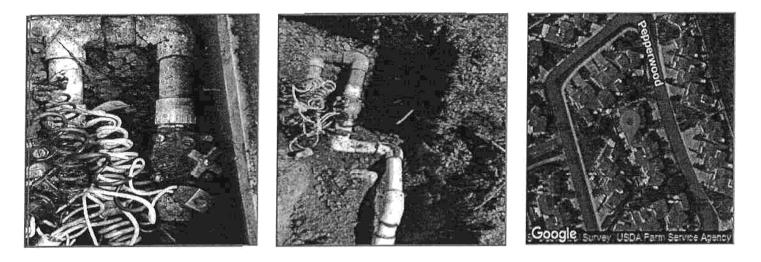


8030 E. Crystal Drive Anaheim, CA 92807



Work Order #: 308975 Customer PO #: Job Type : Irrigation Completed Date: Apr 07, 2021 Invoice #: 173282 Invoice Total: \$494.27 Address : 14 Pepperwood, Laguna Hills, CA 92656, USA

Project Description: The valve appears to be leaking. Please make any necessary repairs. **Action Taken:** The valve has been replaced.



Work Order #: 309610 Customer PO #: Job Type : Irrigation Completed Date: Apr 13, 2021 **Invoice #:** 173658 **Invoice Total:** \$76.60

Address: 62 Willowood, Aliso Viejo, CA 92656, USA

Project Description: Replace the broken sprinkler. **Action Taken:** The broken sprinkler has been replaced.







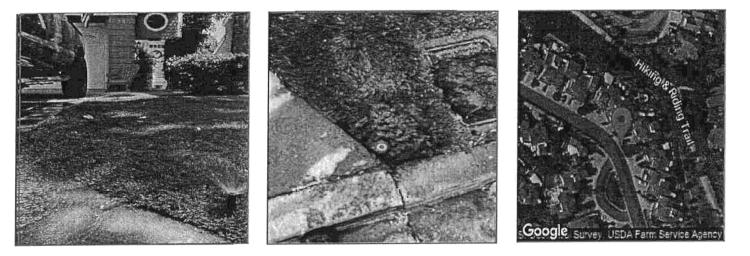


8030 E. Crystal Drive Anaheim, CA 92807



Work Order #: 309611 Customer PO #: Job Type : Irrigation Completed Date: Apr 13, 2021 **Invoice #:** 173661 **Invoice Total:** \$81.10 Address: 59 Willowood. Aliso Viejo, CA 92656, USA

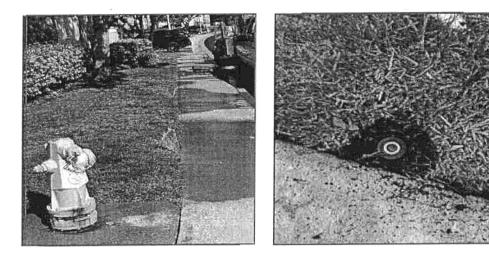
Project Description: Replace the broken sprinkler. **Action Taken:** The broken sprinkler has been repaired.



Work Order #: 309612 Customer PO #: Job Type : Irrigation Completed Date: Apr 13, 2021 Invoice #: 173634 Invoice Total: \$119.08

Address: 48 Pepperwood, Aliso Viejo, CA 92656, USA

Project Description: Replace the broken sprinkler. **Action Taken:** The broken sprinkler has been replaced.





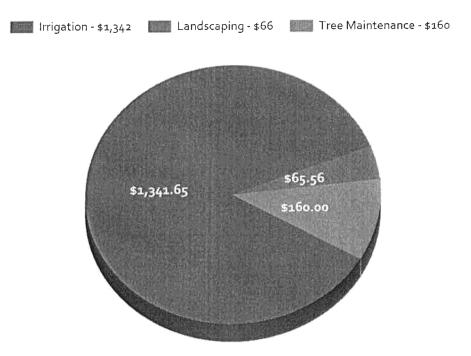


8030 E. Crystal Drive Anaheim, CA 92807



Completed Work Order Detailed Breakdown (continued)

In this section of the report we **breakdown each work order that was completed during the reported period**. This gives you an accurate picture of what we at Harvest have done throughout the property.



YTD Expenditures by Month

Invoice Month	Irr	igation	Landscaping	Tree	R	lepair	Chemicals	Construction
January		\$0.00	\$29.56	\$16	50.00	\$0.00	\$0.00	\$0.00
February		\$284.40	\$0.00	ć	50.00	\$0.00	\$0.00	\$0.00
March		\$286.20	\$36.00	ç	50.00	\$0.00	\$0.00	\$0.00
April		\$771.05	\$0.00	ç	50.00	\$0.00	\$0.00	\$0.00
1	Totals:	\$1,341.65	\$65.56	\$16	50.00	\$0.00	\$0.00	\$0.00
	Grand Total \$1,5	67.21						





Proposals Waiting for Approval

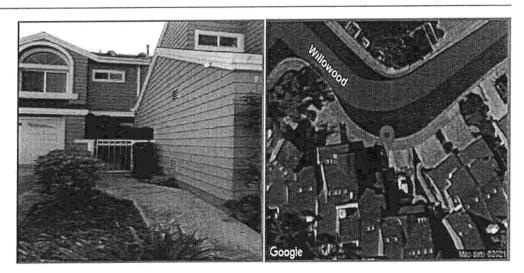
In this section you will see a list of all the proposals that we are still awaiting a decision for. We only display the pending proposals that were created within the last 180 days. If there are any missing that go back further than that, please let us know and we will provide you with any needed information.

Job Type: Landscaping Proposal#: 85768 Date: Jan 08, 2021 Amount: \$273.00

Address: 97 Willowood, Aliso Viejo, CA 92656, USA

Proposed by: MELQUIADES MARTINEZ

Status: PENDING CUSTOMER REVIEW



Description: The following is my estimate to install the plant material noted below per our walk on 1-8-2021 requested





Status of Proposal that have been approved

In this section of the report we breakdown each work order that was completed during the reported period. This gives you an accurate picture of what we at Harvest have done throughout the property.





Proposal	Description	Dates	WorkOrder #	WorkOrder Status
	Address Location: 15 Primrose, Laguna Hills, CA, USA Laguna Hills	Proposal date: 03/08/2021	308687	OPEN
86910	Description of Work:	Aproval date: 04/01/2021		
	24	WO Completed:		

Proposal	Description	Dates	WorkOrder #	WorkOrder Status
	Address Location: 21 Primrose, Aliso Viejo, CA, USA Laguna Hills	Proposal date: 03/08/2021	306226	COMPLETED
86912	Description of Work:	Aproval date: 03/10/2021		
	10	WO Completed: 03/19/2021		

Proposal	Description	Dates	WorkOrder #	WorkOrder Status
	Address Location: 17 Willowood, Aliso Viejo, CA, USA Aliso Viejo	Proposal date: 04/06/2021	309634	OPEN
87698	Description of Work:	Aproval date: 04/12/2021		
	37	WO Completed:		

Description	Dates	WorkOrder #	WorkOrder Status
Address Location: 60 Willowood, Aliso Viejo, CA, USA Aliso Viejo	Proposal date: 04/06/2021	309879	OPEN
Description of Work:	Aproval date: 04/13/2021		
singed Manager	WO Completed:		
	Address Location: 60 Willowood, Aliso Viejo, CA, USA Aliso Viejo Description of Work:	Address Location: Proposal date: 60 Willowood, Aliso Viejo, CA, USA Aliso Viejo 04/06/2021 Description of Work: Aproval date: 04/13/2021 04/13/2021	Address Location: 60 Willowood, Aliso Viejo, CA, USA Aliso Viejo Proposal date: 309879 Description of Work: Aproval date: 04/13/2021





PA Activity Map

In this section you will see map pins at all the locations where a Harvest employee has entered a PA in our system. PA stands for ProActive, it helps us become more involved around your property. Anytime we notice something that should be brought to your attention, we drop a map pin take a picture and describe what we found. These PA's will then be sent to you for assessment and action can be taken.



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Aged Receivables Report

In this section of the report we have included the aged recievables for unpaid Invoices. Please review over this report and let us know what needs to be done in order to collect payment.

nvoice #	Due Date	Invoice Total	Current	1 – 30 Days	31 – 60 Days	61 – 90 Days	91 + Days	Balance
169885	02/28/2021	\$75.00			\$75.00			
172477	04/28/2021	\$86.35	\$86.35					
173282	05/09/2021	\$494.27	\$494.27					
173634	05/14/2021	\$119.08	\$119.08					
173658	05/14/2021	\$76.60	\$76.60					
173661	05/14/2021	\$81.10	\$81.10					
		Totals:	\$857.40	\$0.00	\$75.00	\$0.00		\$932.40

Current:	\$857.40
	\$0.00
31 – 60 Days:	\$75.00
61 – 90 Days:	\$0.00
90 Days +:	

Balance:

Technicians Technology Sustalnability \$932.40

rayna@otishoa.com

From: Sent: To: Cc: Subject: Julieta Gallardo <Julieta.Gallardo@hlei.us> Thursday, April 22, 2021 3:37 PM rayna@otishoa.com Admins; Fernando Gutierrez; josh@otishoa.com Fwd: Laurelmont - Questions

Hello Rayna,

I don't have a record of this property using their plant credit therefore the 10k plant credit is still available to the HOA.

Please let me know if you have any further questions regarding this matter.

Have a lovely afternoon.

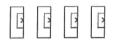
Taking Things to the NEST Level



Accounts Receivables Manager P 714-463-7678 E Julieta.Gallardo@hlei.us hlei.us

8030 E. Crystal Dr. Anaheim, CA 92807





------ Forwarded message ------From: **Brenda Michel** <<u>Brenda.Michel@hlei.us</u>> Date: Thu, Apr 22, 2021 at 3:08 PM Subject: Fwd: Laurelmont - Questions To: Julieta Gallardo <<u>Julieta.Gallardo@hlei.us</u>>

Please see below the request for Laurelmont planting credit.

Thank you,

Laurelmont Community Association

MEMORANDUM

Date: March 25, 2021

To: Board of Directors

From: Management

Subject: Pool Maintenance Proposals

Service Schedule	Tri-County Pool Services & Repair	Aqualine Pool Service	Aquatrends Commercial Pool Services
Winter Service 2x/week	\$450.00 X 6 mo. (Nov-April)	\$440.00 X 8 mo. (Oct-May)	\$450.00 X 7 mo. (Oct-April)
Summer Service 3x/week	\$575.00 X 6 mo. (May-Oct)	\$660.00 X 4 mo. (June-Sept)	\$675.00 X 5 mo. (May-Sept)
Annual Maintenance Cost	\$6,150.00	\$6,160.00	\$6,525.00 (willing to negotiate)
Maintenance Extras			
Filter cleaning (pool)	\$200.00 3x/yr	\$85.00 2x/yr	D.E. \$200.00 Cartridge \$300.00 4x/yr
Filter cleaning (spa)	\$100.00 4x/yr	\$85.00 2x/yr	D.E. \$200.00 Cartridge \$300.00 4x/yr
Annual filter cleaning cost	\$1,000.00	\$340.00	\$800.00-\$1,200.00
Drain Pool & Re-fill	\$375.00	\$600.00	Not provided
Drain Spa & Re-fill	\$275.00	\$165.00	\$200.00 4x/yr recommended
Chlorinator Service	\$195.00	\$37.50 + parts	\$50.00 + parts 2x/yr
Pool Heater Maintenance	\$95.00/hr + parts	\$85.00 + parts (annually)	\$200.00 + parts (annually)
After hours emergency service call	Not provided	\$135.00 \$200-300 for feces service call	\$200.00/hr

Tri-County Pool Services And Repair 8 Bridle Lane Aliso Viejo, CA 92656 US (714) 376-9859 john@tricopool.com www.tricopool.com



Estimate 1171

ADDRESS			MEAL FLORIDA
Otis HOA Management Laurelmont Community Association 100 Willowood	DATE 03/16/2021	TOTAL \$7,620.00	
Aliso Viejo			用於律知到

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Winter Service 2x weekly November- April Monthly pool service- 2x weekly visits to clean pool as needed (vacuum, net, brush, and brush tile) and keep water chemistry to a swim safe condition. \$ 450.00 per month	1	0.00	0.00
	Summer service 3x per weekly May- October Monthly pool service- 3x weekly visits to clean pool as needed (vacuum, net, brush, and brush tile) and keep water chemistry to a swim safe condition. \$ 575.00 per month	1	0.00	0.00
	Annual cost of pool/spa service Annual cost of pool and spa service- This is the clean service only less chemicals and any necessary repairs on any pool and spa equipment	1	6,150.00	6,150.00
	Filter Cleaning All filters will be cleaned off site and inspected for any issues. replaced and recharged with diatomaceous earth. estimate 3x per year for pool filters and 4x per year for spa filter. This depends of the bather-load of pool and spa. \$100.00 per filter clean	1	0.00	0.00
	Annual Filter cleaning cost the estimated cost of cleaning your pool ans spa filters thru the year. 2 pool fiters 3x per year 1 spa filter 4x per year	1	1,000.00	1,000.00
	Drain Pool & Re- fill draining and refilling pool plus adding start-up chemicals	1	375.00	
	Drain & Re-fill spa Drain and refill the spa plus add start up chemicals	1	275.00	
	Pool Heater Maintenance As needed- my labor rates are \$95.00 per hour plus parts.	1	0.00	0.00
	Chlorinator Service Spring tune up -Replace feed lines for Rola Chems and Hayward Hcc 4000 water quality controller units annually	1	195.00	195.00
	Chemicals -Chlorine and Acid Billed quarterly in the rears based only on usage. Highly variable depending on the seasons.	1	0.00	0.00
	Water enhancement additives This is Water clarifier, Oxidizers, Phosphate remover, enzyme remover, scale & metal control. Billed annually in spring	1	275.00	275.00
	Algaecides I would never bill you for algaecides. If your pool service is doing its job properly there is never a need for algaecides.	1	0.00	0.00
	Credentials Tri County pool service cslb# 1005404 is Licensed, bond and insured thru the state of California. I carry a 5 million dollar liability policy as well.	1	0.00	0.00
	References Steve Mensinger- President of Mesa Management Inc. (949) 851-0995 email: stevemensinger@me.com	1	0.00	0.00

Thank you for the opportunity to earn your business. Our quality is clear!

TOTAL

\$7,620.00

THANK YOU.

Accepted By

Accepted Date



Service Quotation Swimming Pool and Spa Services

Association: Laurelmont Community Assn.

March 8, 2021

Management Company: Otis Property Management

Maintenance services: Summer Rate: \$660 Days Serviced: Mon., Wed., Fri. Months: June thru September

Winter Rate: \$440 Days Serviced: Tues., Fri. Months: October thru May

Note: chemicals are not included

Services Include:

- Cleaning on designated service days outlined above
- Maintain pools to comply with County Health Department Standards
- Skim pools
- Brush pools
- Vacuum pools
- Clean tile in pools
- Backwash filters
- Empty all baskets
- Ensure proper chemical balance
- Check equipment
- Maintain service records
- 24-hour, 7 day-a-week emergency service

Aqualine Pool Service, Inc. agrees to perform services as indicated with trained and properly supervised personnel in a satisfactory manner for the above stated monthly service fee. This agreement is subject to cancellation by either party with 30 days' written notice.

Accepted by:

Date

www.aqualine-poolservice.com

License No. 515862 C-53 Swimming Pool Builder and C-61/D-35 Pool and Spa Maintenance P.O. Box 80671 Rancho Santa Margarita, CA 92688 (949) 766-4469 Fax (949) 858-2591 AqualinePS@aol.com

POC SPACE

NSPF® Certified Pool and Spa Operator



FPSIE Certified Aquatic Energy Auditor



Additional Maintenance Services

The following additional maintenance services will be performed to ensure proper care and operation of the pools and/or spas:

- Conditioner will be added as needed to maintain 30 ppm to 70 ppm.
- Perform annual heater maintenance and safety inspection.
- Spa will be drained as needed to prevent calcium build-up in equipment, on plaster and on tile.
- Filters will be cleaned a minimum of two times per year.
- Chlorinators will be serviced twice a year at additional costs.
- All equipment repairs, other than preventive maintenance items will require management approval prior to work being performed, unless in case of emergency.
- All chemicals, supplies and repairs are additional cost.

Current maintenance and chemical pricing is outlined below:

Chemicals

Chemicals	
Bicarb	
Conditioner	\$4.00 per pound
Controller DPD agent	\$87.00
Clarifier	\$39.00 per gallon
Filter media (25 lb. bag)	\$16.00 per bag
Shock treatment	\$4.50 per pound
Chlorine (liquid)	, \$3.84/gal.
Acid	\$4.98 per gallon
Salt	\$9.00/40 lb. bag
Algaecide	\$38.00
Bicarb	\$\$34.00
Service Calls	
After hours emergency service call	\$135.00
Weekdays	. \$85.00
Feces service call (includes pool closure and re-opening)	. \$200-\$300
Repair labor	\$85.00 per hour
Filter Cleaning	
Filter should be cleaned minimum two times per year (or more	as needed) to ensure maximum
circulation.	
Clean filter	\$85.00, plus parts
Other Services	
Drain and clean fountain	\$300.00
Change spa water	\$165.00
Change pool water	\$600.00
Annual heater maintenance and safety inspection	\$85.00, plus parts
Chlorinator service	\$37.50, plus parts
Salt cell cleaning	\$37.50 - \$75.00 per unit

www.aqualine-poolservice.com

License No. 515862 C-53 Swimming Pool Builder and C-61/D-35 Pool and Spa Maintenance P.O. Box 80671 Rancho Santa Margarita, CA 92688 (949) 766-4469 Fax (949) 858-2591 AqualinePS@aol.com



NSPF® Certified Pool and Spa Operator



FPSIE Certified Aquatic Energy Auditor



REFERENCES

ACCELL PROPERTY MANAGEMENT 23046 Avenida de la Carlota #700 Laguna Hills, CA 92653 (949) 581-4988

AFFINITY PROPERTY SERVICES 2522 Chambers Road, Suite 100 Tustin, CA 92780 (714) 573-4085

PROFESSIONAL COMMUNITY MANAGEMENT 23726 Birtcher Drive Lake Forest, CA 92630-1771 (949) 768-7261

POWERSTEONE PROPERTY MANAGEMENT 9060 Irvine Center Drive, Suite 200 Irvine, CA 92618 (949) 716-3998

SEABREEZE MANAGEMENT CO. 39 Argonaut #100 Aliso Viejo, CA 92656 (949) 855-1800

TPMS 1536 East Warner Avenue Santa Ana, CA 92705 (714) 557-5900

www.aqualine-poolservice.com

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Solution NSPF® Certified Pool and Spa Operator



FPSIE Certified Aquatic Energy Auditor

Aquatrends _____

Commercial Pool Services

April 15, 2021

Rayna Laurelmont HOA Otis Management

Re: Pool Service Proposal

Thank you for the opportunity to bid the pool service at Laurelmont. I'm confident we can provide the level of quality service and responsiveness you require. Presently we manage more than 40 properties in this area. My service proposal is attached for your / The Board's consideration. If you have any questions please let our team know.

Sincerely,

Lewis Hines President / Owner

Aquatrends 💷

m

Commercial Pool Services

Proposal / Contract

March 25, 2021

Bid for swimming pool service at: Laurelmont HOA

Service to be performed as follows by CPO Certified Technicians:

Basic Service

- 1. Skim, brush, and vacuum, pool, and spa as needed.
- 2. Clean tile pool, and spa as needed.
- 3. Test water chemistry and log.
- 4. Make water chemistry adjustments as needed.
- 5. Remove debris from skimmers and lint pot baskets.
- Refill and adjust all chemical feeders as needed.
- 7. Backwash filters as per manufacturer's specifications.
- 8. Maintain equipment room in a clean manner.
- 9. Visually check for leaks in plumbing and structural systems.
- 10. Check flow meters and pressure gauges for proper operating ranges and log readings.
- 11. Check all main drain and skimmer covers.
- 12. Heater thermostats will be adjusted and maintained as per management directives.
- 13. Health records will be maintained at pool site in accordance with Orange County Health Dept. regulations, reflecting all work, the dates, water chemistry values, as well as a record of all chemicals and treatments.

Preventive Maintenance - Additional Cost

- 14. Perform annual heater maintenance and safety inspections, at additional cost.
- 15. Filters will be cleaned four times a year, at additional cost.
- 16. Spa will be drained and cleaned four times a year, at additional cost.
- 17. Chlorinators and/or chemical controllers will be serviced twice a year, at additional cost.
- 18. Boric acid levels will be maintained between 30 50 ppm for algae control and pH control.

Equipment Repairs / Chemicals - Additional Cost

- All equipment repairs, <u>other than preventive maintenance items</u>, will require management authorization obtained prior to actual work, unless in case of emergency.
- 20. All chemicals, supplies, and repairs are additional cost. See attached schedule for current maintenance and chemical pricing. Prices subject to change without notice.
- 21. Rain and wind storms, requiring additional clean up time, will be charged an additional fee based on the extra time required. Two to three regular service days, after storm subsides, may be required to restore pools to completely clean condition.
- 22. This contract is subject to 30-day written notice of cancellation with or without cause by either party.

Bid for pool service (pricing good for 90 days):

Winter - Twice weekly service @ \$450.00 per month. Summer – Three times weekly service @ \$675.00 per month.

Oct - April May – Sept

Respectfully submitted by,

Lewis Hines President / Owner

Accepted by Signature

Date

723 N. Hariton St., Orange, CA 92868 / 714-639-7330 / fax 714-639-9516 / Contractors License 697210 email team@aquatrendspools.com / web www.aquatrendspools.com

Aquatrends _____

Commercial Pool Services Maintenance and Chemical Pricing Schedule

MAINTENANCE	PRICE	CHEMICALS	PRICE
Clean D.E. Filter	100.00* ea.	Sodium Hypochlorite 12-14%	2.95/gal.
Clean Cartridge Filter	150.00* ea.	Muriatic Acid 20 BE 31.75%	4.50/gal.
Spa Draining – Normal (under 8' diameter)	200.00	Tri-Chlor Tablets (Jumbo)	3.28/lb.
Spa Draining - Large (over 8' diameter)	Time & Materials	Tri-Chlor Granules (Algae Kill)	4.01/lb.
Annual Heater Inspection	200.00* ea.	Cal-Hypo	2.98/lb.
Semi Annual Chlorinator Pump Maintenance	50.00* ea.	Cyanuric Acid (Conditioner)	4.50/lb.
Semi Annual Chem Controller Maintenance	50.00* ea.	No Chlorine Shock	4.03/lb.
Semi Annual Acid Pump Maintenance	50.00* ea.	D.E. (25 lb. bag)	19.23/bag
Hourly Labor Rate	100.00/hr.	Soda Ash	1.91/lb.
After Hours and Emergency Rate	200.00/hr.	Algaecide – 2# Mustard Knock Out	20.84
Storm Clean Up (15 min. increments)	50.00/hr.	Algaecide – Skill-It – Gal.	72.30/gal.
		" - Qt.	23.42/qt.
*Plus Parts		Defoamer – Qt.	20.63/gt.
		Water Clarifier – Gal.	70.55/gal.
		" " - Qt.	23.89/qt.
	1	Sodium Bicarbonate	1.72/lb.
		Solar Salt – 40#	17.12/bag
		Boric Acid - 55#	72.18/bag

*****Prices subject to change without notice

723 N. Hariton St., Orange, CA 92868 / 714-639-7330 / fax 714-639-9516 / Contractors License 697210 email <u>team@aquatrendspools.com</u> / web <u>www.aquatrendspools.com</u>

Aquatrends _///

Commercial Pool Services

<u>REFERENCES</u>

Morgen Hardigree Optimum Property Management 230 Commerce, Suite 250 Irvine, CA 92602 (714) 508-9070

Dave Bauer Lordon Property Management 1275 E. Center Court Drive Covina, CA 91724 (800) 729-5673

Lauren Swiderski Total Property Management 2301 DuPont Drive, Suite 100 Irvine, CA 92612 (949) 261-8282

Lynn Wyatt PCM 27051 Towne Centre Drive, Suite 200 Lake Forest, CA 92610 (949) 768-7261

Glenda Reid Keystone Pacific Management 16775 Von Karman, Suite 100 Irvine, CA 92606 (949) 900-1112

Victoria York Powerstone Property Management 9060 Irvine Center Drive, Suite 200 Irvine, CA 92618 (949) 535-4525

723 N. Hariton St., Orange, CA 92868 / 714-639-7330 / fax 714-639-9516 / Contractors License 697210 email team@aquatrendspools.com / web www.aquatrendspools.com

W/O #	24		W/O Type BOD Boa	ard Approved Proposal	<u>Lot/Unit #</u> 066	<u>Account #</u> 145536666	<u>Active</u> YES	
		Authorization:		Rayna Schonwit			Assign to :	HLE
				Proposal 86910			HARVEST L	ANDSCAPE ENT.
		Job Location			Contact Name		Phone (1) :	9492330066
		15 Primrose #			Lance K Godbout			9492753938
	Detail	ed Description: 4/	'1/21- Appro ttle Johns ir	oved proposal to remove the amount of \$600.00	e existing Lantana from the two tro). Thank you.	ee wells located nea	ar 15 Primrose a	nd replace them wit
V/O #	25		W/O Type		Lot/Unit #	<u>Account #</u>	Active	Closing Date
				ard Approved Proposal	114	209059114	NO	04/22/2021
		Authorization:		Rayna Schonwit			Assign to :	
			82 Primrose	e Approved Proposal			SUPERIOR	ROOFING
		Job Location			Contact Name		Phone (1) :	
		82 Primrose #			Bahareh Ershadi	2 250 00 Thenk you		
	Detail	ed Description: 4/	1/21- Appro	oved proposal to do root	shingle repair in the amount of \$	5,250.00. Thank you	1.	
		4/	22/21 - Wor	rk has been completed	- AMR			
//0 #	26		W/O Type		Lot/Unit #	Account #	<u>Active</u> NO	Closing Date 04/22/2021
				ard Approved Proposal	155	145460155		
		Authorization:		Rayna Schonwit			Assign to : SUPERIOR I	
		Summary: 4	46 Willowoc	d Approved Proposal				
		,·						
		Job Location			Contact Name			9492301232 9498313538
	Detaile	Job Location 46 Willowood # ed Description: 4/	1/21- Аррго		Nancy A Watteyne e roof repair and seal window trim		Phone (2) : 2,305.00. Thank	9498313538 you.
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	27 Detaile	Job Location 46 Willowood # ed Description: 4/ 47: Pl Create Date 04/01/2021 F Authorization: F Summary: F Job Location 53 Pepperwood # ed Description: 4/ 04/01/2021 F Authorization: F Summary: F Job Location 55 Pepperwood # ed Description: 4/2	1/21- Appro 20/21- Worl ease see we W/O Type RFP Req RAY Proposal for # 1/21- Reque 1/21- Reque 8/21 - Propo 8/21 - Propo RFP Req RFP Req RAY Proposal for	k has been completed ork order 42. RS uest for Proposal Rayna Schonwit 53 Pepperwood est for an uppdated pro ase refer to the proposa uest for Proposal Rayna Schonwit 55 Pepperwood est for proposal to do	Nancy A Watteyne e roof repair and seal window trim per vendor, Homeowner claims Lot/Unit # 040 Contact Name Kenneth Carter poal to do remediation repairs fo I provided previously. Thank you. ount of \$825.00 for remediation re Lot/Unit # 042 Contact Name	Superior did not d <u>Account #</u> 145510440 or 53 Pepperwood. pairs - AMR <u>Account #</u> 145509442	Phone (2) : 2,305.00. Thank to back of the H Active NO Assign to : SERVICEFIF Phone (1) : The gate to the Assign to : SERVICEFIF NO Assign to : SERVICEFIF	9498313538 you. Home as discussed Closing Date 04/08/2021 SER1ST RESTORATION 9492904030 backyard will be let <u>Closing Date</u> 04/08/2021 SER1ST RESTORATION 9496435336

W/O #	29	Create Date	<u>W/O T</u>	ype	Lot/Unit #	Account #	Active	Closing Date
		04/02/2021	BOD	Board Approved Proposa	1 066	145536666	NO	04/15/2021
		Authorization:	RAY	Rayna Schonwit			Assign to :	
		Summary:	15 Prir	mrose Drywall Repair & Pai	nt		MG CONST	
		Job Location			Contact Name			9492330066
		15 Primrose #			Lance K Godbout			9492753938
	Detaile	ed Description: 4 t	4/2/21- / he tena	Approved proposal to repain nt at (760) 217-6312 to sch	ir the drywall and prime & paint fo edule. Thank you!	r 15 Primrose in the	e amount of \$46	60.00. Please conta
		2	4/15/21	Work completed - AMR				
w/o #	30	Create Date	<u>W/O T</u>		Lot/Unit #	Account #	Active	Closing Date
		04/02/2021	BOD	Board Approved Proposa	106	242006106	NO	04/16/2021
		Authorization:	RAY	Rayna Schonwit			Assign to :	
		Summary:	69 Prir	nrose Approved Proposal				PROPERTY
		Job Location			Contact Name		Phone (1)?	949-306-1545
		69 Primrose #			Victoria Gerson			
	Detaile	s	schedule	e with the Homeowner. Tha		t section of concret	e in the amour	nt of \$542.00. Pleas
		4	/16/21	Work has been completed	J - AMR			
N/O #	31	Create Date	<u>W/O T</u>	уре	Lot/Unit #	Account #	Active	Closing Date
		04/06/2021	BOD	Board Approved Proposal	135	192926135	NO	04/16/2021
		Authorization:	RAY	Rayna Schonwit			Assign to :	SPECTR
		Summary:	17 Will	owood Approved Proposal				PROPERTY
		Summary: Job Location	17 Will	owood Approved Proposal	Contact Name		SPECTRUM	PROPERTY
		Job Location 17 Willowood #			Jerry N Green		PEBYLGES	
	Detaile	Job Location 17 Willowood # d Description: 4 s	/6/21- /		Jerry N Green Villowood to patch back the cut ou nk you.	ut section of concre	PEBYLGES	
V/O #		Job Location 17 Willowood # d Description: 4 s	/6/21- / chedule /16/21 -	Approved proposal for 17 V with the Homeowner. Tha Work has been completed	Jerry N Green Villowood to patch back the cut ou nk you.	It section of concret	PEBYLGES	
V/O #		Job Location 17 Willowood # d Description: 4 s 4	/6/21- /	Approved proposal for 17 V with the Homeowner. Tha Work has been completed	Jerry N Green Villowood to patch back the cut ou nk you. I - AMR		ቅቩጜዝዸዒኸ፝፝፝ te in the amour	nt of \$542.00. Pleas
V/O #		Job Location 17 Willowood # d Description: 4 s 4 <u>Create Date</u> 04/06/2021	//6/21- / cchedule /16/21 - <u>W/O Tr</u> RFP	Approved proposal for 17 V with the Homeowner. Tha Work has been completed	Jerry N Green Villowood to patch back the cut ou nk you. I - AMR <u>Lot/Unit #</u>	Account #	PFBY/e(F)S te in the amour <u>Active</u>	nt of \$542.00. Pleas <u>Closing Date</u> 04/16/2021
V/O #		Job Location 17 Willowood # d Description: 4 s 4 <u>Create Date</u> 04/06/2021 Authorization:	//6/21- / chedule //16/21 - <u>W/O Ty</u> RFP RAY	Approved proposal for 17 V with the Homeowner. Tha Work has been completed (pe Request for Proposal	Jerry N Green Villowood to patch back the cut ou nk you. I - AMR <u>Lot/Unit #</u>	Account #	PFBY/e(F)S te in the amoun Active NO Assign to :	nt of \$542.00. Pleas <u>Closing Date</u> 04/16/2021
V/O #		Job Location 17 Willowood # d Description: 4 s 4 <u>Create Date</u> 04/06/2021 Authorization: Summary:	//6/21- / chedule //16/21 - <u>W/O Ty</u> RFP RAY	Approved proposal for 17 V with the Homeowner. Tha Work has been completed <u>(pe</u> Request for Proposal Rayna Schonwit	Jerry N Green Villowood to patch back the cut ou nk you. I - AMR <u>Lot/Unit #</u>	Account #	PFBY/e(F)S te in the amoun Active NO Assign to :	t of \$542.00. Pleas Closing Date 04/16/2021 AEL ECTRICAL &
N/O #		Job Location 17 Willowood # d Description: 4 s 4 <u>Create Date</u> 04/06/2021 Authorization: Summary: Job Location	W/0/21- A chedule /16/21 - W/0 Ty RFP RAY Entry V	Approved proposal for 17 V with the Homeowner. Tha Work has been completed <u>(pe</u> Request for Proposal Rayna Schonwit	Jerry N Green Villowood to patch back the cut ou nk you. I - AMR <u>Lot/Unit #</u> 001	Account #	Phoye of the amount of the amo	t of \$542.00. Pleas Closing Date 04/16/2021 AEL ECTRICAL &
N/O #	32	Job Location 17 Willowood # d Description: 4 S <u>4</u> <u>Create Date</u> 04/06/2021 Authorization: Summary: Job Location 1 Pepperwood # d Description: 4	4/6/21- A cchedule /16/21 - /16/21 - RFP RAY Entry V 4/6/21- F 2epperw	Approved proposal for 17 V with the Homeowner. Tha Work has been completed /pe Request for Proposal Rayna Schonwit Vay Lights Please go out to Laurelmor ood, and Primrose). There	Jerry N Green Villowood to patch back the cut ou nk you. H - AMR Lot/Unit # 001 <u>Contact Name</u>	<u>Account #</u> 145474901 ect the lights at the ind the lights are su	Phi Birle (ה) te in the amount Active NO Assign to : ACCESS EL Phi Birle (ነት) : entryway of ear	Closing Date Od/16/2021 AEL ECTRICAL & 9498310717 Ch street (Willowood
V/O #	32	Job Location 17 Willowood # d Description: 4 S <u>4</u> <u>Create Date</u> 04/06/2021 Authorization: Summary: Job Location 1 Pepperwood # d Description: 4 F S	k/6/21- / cchedule /16/21 - W/O Ty RFP RAY Entry V k /6/21- F epperw igns but	Approved proposal for 17 V with the Homeowner. Tha Work has been completed /pe Request for Proposal Rayna Schonwit Vay Lights Please go out to Laurelmor ood, and Primrose). There	Jerry N Green Villowood to patch back the cut ou nk you. I - AMR <u>Lot/Unit #</u> 001 <u>Contact Name</u> Mr & Mrs Mikel Everett at Community Association to inspe- e are three seperate entrances ar ease see the attached map. Thank	<u>Account #</u> 145474901 ect the lights at the ind the lights are su	Phi Birle (ה) te in the amount Active NO Assign to : ACCESS EL Phi Birle (ነት) : entryway of ear	Closing Date O4/16/2021 AEL ECTRICAL & 9498310717 ch street (Willowood
	32 Detaile	Job Location 17 Willowood # d Description: 4 Greate Date 04/06/2021 Authorization: Summary: Job Location 1 Pepperwood # d Description: 4 F S 4	k/6/21- / cchedule /16/21 - W/O Ty RFP RAY Entry V k /6/21- F epperw igns but	Approved proposal for 17 V with the Homeowner. Tha Work has been completed Request for Proposal Rayna Schonwit Vay Lights Please go out to Laurelmor ood, and Primrose). There have not been working. Pl Work has been completed	Jerry N Green Villowood to patch back the cut ou nk you. I - AMR <u>Lot/Unit #</u> 001 <u>Contact Name</u> Mr & Mrs Mikel Everett at Community Association to inspe- e are three seperate entrances ar ease see the attached map. Thank	<u>Account #</u> 145474901 ect the lights at the ind the lights are su	Phone Characteristics the in the amount Active NO Assign to : ACCESS EL Phone (M) : entryway of eac pposed to shin	Closing Date O4/16/2021 AEL ECTRICAL & 9498310717 ch street (Willowood
	32 Detaile	Job Location 17 Willowood # d Description: 4 Greate Date 04/06/2021 Authorization: Summary: Job Location 1 Pepperwood # d Description: 4 F S 4	4/6/21- A cchedule /16/21 - W/O Ty RFP RAY Entry V 4 /6/21- F Pepperw igns but /16/21 -	Approved proposal for 17 V with the Homeowner. Tha Work has been completed Request for Proposal Rayna Schonwit Vay Lights Please go out to Laurelmor ood, and Primrose). There have not been working. Pl Work has been completed	Jerry N Green Villowood to patch back the cut ou nk you. I - AMR <u>Lot/Unit #</u> 001 <u>Contact Name</u> Mr & Mrs Mikel Everett at Community Association to inspe- e are three seperate entrances ar ease see the attached map. Thank I - AMR	Account # 145474901 ect the lights at the nd the lights are su c you.	PFBY/e(F)S te in the amoun Active NO Assign to : ACCESS EL PHOHE(M): entryway of eac pposed to shin	Closing Date 04/16/2021 AEL ECTRICAL & 9498310717 Ch street (Willowood e on the Laurlemon
N/O #	32 Detaile	Job Location 17 Willowood # d Description: 4 Greate Date 04/06/2021 Authorization: Summary: Job Location 1 Pepperwood # d Description: 4 P s 4 Create Date 5 5 6 6 7 7 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 7 8 8 8 8 8 7 8 7 8 7 8 8 8 8 8 7 8 8 8 8 8 8 8 8 8 8 8 8 8	M/O/21- A cchedule /16/21 - W/O Ty RFP RAY Entry V /6/21- F cepperw igns but /16/21 - W/O Ty RFP	Approved proposal for 17 V e with the Homeowner. Tha Work has been completed (pe Request for Proposal Rayna Schonwit Vay Lights Please go out to Laurelmor ood, and Primrose). There have not been working. Pl Work has been completed (pe	Jerry N Green Villowood to patch back the cut ounk you. - AMR <u>Lot/Unit #</u> 001 <u>Contact Name</u> Mr & Mrs Mikel Everett Mr & Mrs Mikel Everett Mr Community Association to inspect are three seperate entrances are ease see the attached map. Thank - AMR <u>Lot/Unit #</u>	Account # 145474901 ect the lights at the nd the lights are su c you. Account #	PFBY/e (F)S te in the amoun Active NO Assign to : ACCESS EL Prone (M) : entryway of eac pposed to shin Acctive YES Assign to :	<u>Closing Date</u> 04/16/2021 AEL ECTRICAL & 9498310717 ch street (Willowood e on the Laurlemon
	32 Detaile	Job Location 17 Willowood # d Description: 4 S Create Date 04/06/2021 Authorization: Summary: Job Location 1 Pepperwood # d Description: 4 P S A Create Date 04/06/2021 Authorization:	//6/21- / cchedule //16/21 - RFP RAY Entry V //6/21- F Pepperwi igns but //16/21 - W/O Ty RFP RAY	Approved proposal for 17 V with the Homeowner. Tha Work has been completed (pe Request for Proposal Rayna Schonwit Vay Lights Please go out to Laurelmor ood, and Primrose). There have not been working. Pl Work has been completed (pe Request for Proposal	Jerry N Green Villowood to patch back the cut ounk you. - AMR <u>Lot/Unit #</u> 001 <u>Contact Name</u> Mr & Mrs Mikel Everett Mr & Mrs Mikel Everett Mr Community Association to inspect are three seperate entrances are ease see the attached map. Thank - AMR <u>Lot/Unit #</u>	Account # 145474901 ect the lights at the nd the lights are su c you. Account #	PFBY/e (F)S te in the amoun Active NO Assign to : ACCESS EL Pront (M) : entryway of eac pposed to shin Acctive pposed to shin Active YES Assign to : SPECTRUM	Closing Date 04/16/2021 AEL ECTRICAL & 9498310717 ch street (Willowoo e on the Laurlemo SPECTR PROPERTY
	32 Detaile	Job Location 17 Willowood # d Description: 4 S Create Date 04/06/2021 Authorization: Summary: Job Location 1 Pepperwood # d Description: 4 P S 4 Create Date 04/06/2021 Authorization:	//6/21- / cchedule //16/21 - RFP RAY Entry V //6/21- F Pepperwi igns but //16/21 - W/O Ty RFP RAY	Approved proposal for 17 V with the Homeowner. Tha Work has been completed Request for Proposal Rayna Schonwit Vay Lights Please go out to Laurelmor ood, and Primrose). There have not been working. Pl Work has been completed (pe) Request for Proposal Rayna Schonwit	Jerry N Green Villowood to patch back the cut ounk you. - AMR <u>Lot/Unit #</u> 001 <u>Contact Name</u> Mr & Mrs Mikel Everett Mr & Mrs Mikel Everett Mr Community Association to inspect are three seperate entrances are ease see the attached map. Thank - AMR <u>Lot/Unit #</u>	Account # 145474901 ect the lights at the nd the lights are su c you. Account #	PFBY/e (F)S te in the amoun Active NO Assign to : ACCESS EL Pront (M) : entryway of eac pposed to shin Acctive pposed to shin Active YES Assign to : SPECTRUM	<u>Closing Date</u> 04/16/2021 AEL ECTRICAL & 9498310717 ch street (Willowood e on the Laurlemon
	32 Detaile	Job Location 17 Willowood # d Description: 4 S Create Date 04/06/2021 Authorization: Summary: Job Location 1 Pepperwood # d Description: 4 P S 4 Create Date 04/06/2021 Authorization: Summary: Summary:	//6/21- / cchedule //16/21 - RFP RAY Entry V //6/21- F Pepperwi igns but //16/21 - W/O Ty RFP RAY	Approved proposal for 17 V with the Homeowner. Tha Work has been completed Request for Proposal Rayna Schonwit Vay Lights Please go out to Laurelmor ood, and Primrose). There have not been working. Pl Work has been completed (pe) Request for Proposal Rayna Schonwit	Jerry N Green Villowood to patch back the cut ou nk you. - AMR <u>Lot/Unit #</u> 001 <u>Contact Name</u> Mr & Mrs Mikel Everett th Community Association to inspect are three separate entrances are ease see the attached map. Thank - AMR <u>Lot/Unit #</u> 174	Account # 145474901 ect the lights at the nd the lights are su c you. Account #	PFBY/e (F)S te in the amoun Active NO Assign to : ACCESS EL Pront (M) : entryway of eac pposed to shin Acctive pposed to shin Active YES Assign to : SPECTRUM	Closing Date 04/16/2021 AEL ECTRICAL & 9498310717 ch street (Willowood e on the Laurlemon SPECTR PROPERTY

W/O #	34		W/O Type	Lot/Unit_#	Account #	Active	Closing Date
			RFP Request for Proposal	174	145426174	NO	04/22/2021
		Authorization:				Assign to : N	
		Summary:	68 Willowood Fence Work			MG CONSTRU	
		Job Location		Contact Name		Phone (1) : 🤤	9492823714
		68 Willowood #		Roberto Feliciano		0 4 vente	- dia mandra anina
	Detaile		/6/21- Please send a proposal to rep utward. Thank you.	pair the fence in the front walkway th	at has moved fro	m the tree roots	and is now leaning
		4/	/20/21- Proposal recieved in the amo	ount of \$990.00. RS			
W/O #	35	Create Date	W/O Type	Lot/Unit #	Account #	Active	Closing Date
		04/06/2021	RFP Request for Proposal	174	145426174	NO	04/22/2021
		Authorization:	RAY Rayna Schonwit			Assign to: P	
		Summary:	68 Willowood Fence Work				ARCHITECTURAL
		Job Location		Contact Name		Phone (1): 9	492823714
		68 Willowood #		Roberto Feliciano			
	Detaile		6/21- Please send a proposal to rep	pair the fence in the front walkway th	at has moved fro	m the tree roots	and is now leaning
		OL	utward. Thank you.				
		4/	20/21- Proposal received in the amo	ount of \$3,200.00. RS			
W/O #	36	Create Date	W/O_Type	Lot/Unit #	Account #	Active	
		04/09/2021	BOD Board Approved Proposal	166	194359166	YES	
		Authorization:	ANG Angie Ramos			Assign to: H	
		Summary:	Approved Proposal #87741				IDSCAPE ENT,
		Job Location		Contact Name		Phone (1) :	
		60 Willowood #		Melissa M Lockett			x
	Detaile	d Description: 4/	9/21 - Proposal #87702 in the amou	nt of \$950.00 approved, please see	attached signed	proposal. This is	60 Willowood.
		PI	ease contact homeowner to notify o	f scheduling at 949-306-6992.			
		Th	nank you, Angie				
W/O #	37	Create Date	W/O Type	Lot/Unit #	Account #	Active	
		04/09/2021	BOD Board Approved Proposal	135	192926135	YES	
		Authorization: /	ANG Angie Ramos			Assign to: H	
		Summary:	Approved Proposal #87698				IDSCAPE ENT.
		Job Location		Contact Name		Phone (1) :	
		17 Willowood #		Jerry N Green			
	Detailed	d Description: 4/9	9/21 - Proposal #87698 in the amou	nt of \$950.00 approved for 17 Willow	vood. Please see	attached signed	proposal.
		Pl	ease contact homeowner to notify of	f scheduling at 949-228-4008.			
		Th	nank you, Angie				

/ O # 38		11//0 T	1	A	Activo
	Create Date 04/12/2021	<u>W/O Type</u> WOR Work Order	<u>Lot/Unit #</u> 191	<u>Account #</u> 215030191	<u>Active</u> YES
	Authorizatio			210000101	Assign to: HLE
	Summary:	Landscape Maintenance			HARVEST LANDSCAPE ENT.
	Job Location		Contact Name		Phone (1): 4257491180
	90 Willowood		Michael S Bowman		
Det	tailed Description:	instead of being cleaned/picked u why Harvest is out at their unit even Please ensure the leaves are bein please ensure the landscape crev	ng cleaned up and not being blown t v does not service 90 Willowood eve	omplaining about the	e schedule she does not understan owner's shrub. If possible, could yo
		not appreciate the loud noise from If you have any questions, please	feel free to call me. Thank you, Angi	e	
			Lot/Unit #	Account #	Active
O # 39	Create Date 04/13/2021	<u>W/O Type</u> WOR Work Order	113	145560113	YES
	Authorization		110	110000110	Assign to : ANI
	Summary:	Move Bait Stations			ANIMAL PEST MANAGEMENT
	Job Location		Contact Name		PFBHe (1): 949-903-0083
	81 Primrose #		Gissela Liliana Wolf		
Det	tailed Description:	4/13/21- Please move two bait sta has had to take it to the shop twice	ations closer to 81 Primrose. Homeov e. Thank you.	wner report wires in	vehicle are being eaten by rats and
0# 40	Create Date	W/O Type	Lot/Unit_#	Account #	Active
	04/14/2021	RFP Request for Proposal			YES
	Authorization	: RAY Rayna Schonwit			Assign to: CHAMP
	Summary:	RFP Parking Signs			CHAMPION PAVING, INC.
	Job Location		Contact Name		Phone (1) :
Det	ailed Description:	4/14/21- Request for proposal to 100 Willowood. Please confirm rec	order and install 30 new "no parking ceipt and call Management with any o	g" signs 12x18 for L questions. Thank yo	aurelmont Community Association
O # 42	Create Date	<u>W/O Type</u>	Lot/Unit #	Account #	Active
	04/21/2021	WOR Work Order	155	145460155	YES
	Authorization	•			Assign to: ROOFIN
	Summary:	Inspect and Repair Roof Leak			ROOFING STANDARDS
	And the second s				
Deta		amount not to exceed \$500.00. Pl of guys you are sending out and t back bedroom stain in drywall, goi	tease contact Mr. Anthony at 949-83 their names and please provide him ing up on roof to check for leaks and at 888-516-6532 if you have any que	1-3538 to schedule. the exact scope of repair if found). Pla	. He would like to know the numbe work (i.e. entering home to look at ease scheudle with him 48 hours in
O# 43	Create Date	W/O Type	Lot/Unit #	<u>Account #</u>	Active
	04/22/2021	WOR Work Order	110	145566110	
	Authorization:	•			
	Summary:	Broken Sprinkler			
	Job Location				
	76 Primrose #			the water same in f	
				the water came in 1	rom under our back date. It always
Deta	1	4/22/21 - Homeowner Reports: The floods there when it rains, but it ha second photo is the other side of th	idn't rained at all this time. When it o	dried up it was all di	rt. Please see attached photos, the
Deta		floods there when it rains, but it ha second photo is the other side of th	idn't rained at all this time. When it o	dried up it was all di	rt. Please see attached photos, the
	Job Location 46 Willowood # ailed Description: <u>Create Date</u> 04/22/2021 Authorization: Summary: Job Location	4/21/21- Please go out and inspec amount not to exceed \$500.00. Pl of guys you are sending out and t back bedroom stain in drywall, goi advance. Please call Management <u>W/O Type</u> WOR Work Order ANG Angie Ramos Broken Sprinkler	their names and please provide him ing up on roof to check for leaks and at 888-516-6532 if you have any que <u>Lot/Unit #</u> 110 <u>Contact Name</u> Jefferey M Veeder	1-3538 to schedule. the exact scope of repair if found). Pla estions. Thank you. <u>Account #</u> 145566110	. He would like to know the work (i.e. entering home to ease scheudle with him 48 <u>Active</u> YES Assign to : HLE HARVEST LANDSCAPE Phone (1) : 949348083 Phone (2) : 949-285-47

V/O #	44	Create Date	<u> W/O Туре</u>	Lot/Ur		Account #	Active
		04/22/2021	WOR Work Order	016	6	145484616	YES
		Authorization	n: ANG Angie Ran	nos			Assign to: HLE
		Summary:	Landscape Maintenance				HARVEST LANDSCAPE ENT.
		Job Location	<u>i</u> .	Contact Name			Phone (1): 7144122118
		21 Pepperwo	d #	Douglas A Sikes			Phone (2): 9492154537
	Specia	Instructions:	If you have any questions, r	please feel free to call me. Than	k you.		
	Detaile	d Description:	driveway was removed a fe dead tree was removed a Myrtle.	w months back, which was awe	some. It v en will a r	vas replaced with a new replacement tre	non area that was leaning over a Crepe Myrtle sapling that died. The se be planted? We'd prefer a Cre common area.
			Thank you.				
//O #	45	Create Date 04/22/2021	<u>W/O Type</u> WOR Work Order	<u>Lot/Un</u> 016		<u>Account #</u> 145484616	<u>Active</u> YES
		Authorization					Assign to: HLE
			Landscape Maintenance I				HARVEST LANDSCAPE ENT.
		Summary:	•	Contact Name			Phone (1): 7144122118
		Job Location 21 Pepperwoo		Douglas A Sikes			Phone (2) : 9492154537
	Special Detaile	Instructions:	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve	please feel free to call me. Thank rts: The front grass has been in e, there are multiple bare spots s. I've been on the verge of doir	a horrible s Seed get ng the clea	s tossed on the area inup and laying sod	. I have attached a couple photos a every year by the landscapers, t I myself (since the reseed approa t me know when the issues will
	Special Detaile	Instructions:	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve clearly doesn't work). That addressed.	blease feel free to call me. Thank rts: The front grass has been in in e, there are multiple bare spots s. I've been on the verge of doin front area is the HOA's respon	a horrible s Seed gets ng the clea sibility to	s tossed on the area mup and laying sod maintain. Please le	. I have attached a couple photos a every year by the landscapers, t I myself (since the reseed approa
	Special Detaile	Instructions:	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve clearly doesn't work). That addressed. Please inspect the multiple	blease feel free to call me. Thank rts: The front grass has been in in e, there are multiple bare spots s. I've been on the verge of doin front area is the HOA's respon	a horrible s Seed gets ng the clea sibility to	s tossed on the area mup and laying sod maintain. Please le	. I have attached a couple photos a every year by the landscapers, b I myself (since the reseed approa It me know when the issues will
/0 #	Detaile	Instructions:	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve clearly doesn't work). That addressed. Please inspect the multiple lines in these areas.	blease feel free to call me. Thank rts: The front grass has been in in e, there are multiple bare spots s. I've been on the verge of doin front area is the HOA's respon	a horrible s Seed gets ng the clea sibility to lone to pre	s tossed on the area mup and laying sod maintain. Please le	. I have attached a couple photos a every year by the landscapers, b I myself (since the reseed approa It me know when the issues will
/0 #	Detaile	l Instructions: d Description:	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve clearly doesn't work). That addressed. Please inspect the multiple lines in these areas. Thank you.	blease feel free to call me. Thank rts: The front grass has been in ree, there are multiple bare spots. s. I've been on the verge of doin front area is the HOA's respon- bare spots to see what can be c	a horrible s Seed gets ng the clea sibility to done to pre	s tossed on the area inup and laying sod maintain. Please le event this ongoing is	. I have attached a couple photos a every year by the landscapers, t I myself (since the reseed approa t me know when the issues will ssue. Looks like there is no sprink
0#	Detaile	I Instructions: d Description: <u>d Create Date</u> 04/22/2021	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve clearly doesn't work). That addressed. Please inspect the multiple lines in these areas. Thank you. <u>W/O Type</u> WOR Work Order	blease feel free to call me. Thank rts: The front grass has been in i ee, there are multiple bare spots s. I've been on the verge of doir front area is the HOA's respon bare spots to see what can be on <u>Lot/Un</u> 016	a horrible s Seed gets ng the clea sibility to done to pre	s tossed on the area inup and laying sod maintain. Please le event this ongoing is <u>Account #</u>	. I have attached a couple photos a every year by the landscapers, to myself (since the reseed approa at me know when the issues will assue. Looks like there is no sprink <u>Active</u>
/0 #	Detaile	I Instructions: d Description: <u>d Description</u> : <u>d Description</u> : <u>d Description</u> : <u>d Description</u> :	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve clearly doesn't work). That addressed. Please inspect the multiple lines in these areas. Thank you. <u>W/O Type</u> WOR Work Order	blease feel free to call me. Thank rts: The front grass has been in a se, there are multiple bare spots s. I've been on the verge of doin front area is the HOA's respon- bare spots to see what can be on <u>Lot/Un</u> 016	a horrible s Seed gets ng the clea sibility to done to pre	s tossed on the area inup and laying sod maintain. Please le event this ongoing is <u>Account #</u>	A have attached a couple photos a every year by the landscapers, the myself (since the reseed approa at me know when the issues will assue. Looks like there is no sprink <u>Active</u> YES
/0 #	Detaile	I Instructions: d Description: d Description: <u>Create Date</u> 04/22/2021 Authorization Summary:	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve clearly doesn't work). That addressed. Please inspect the multiple lines in these areas. Thank you. <u>W/O Type</u> WOR Work Order : ANG Angie Ram	blease feel free to call me. Thank rts: The front grass has been in a se, there are multiple bare spots s. I've been on the verge of doin front area is the HOA's respon- bare spots to see what can be on <u>Lot/Un</u> 016	a horrible s Seed gets ng the clea sibility to done to pre	s tossed on the area inup and laying sod maintain. Please le event this ongoing is <u>Account #</u>	A have attached a couple photos a every year by the landscapers, t i myself (since the reseed approa at me know when the issues will asue. Looks like there is no sprink <u>Active</u> YES Assign to : HLE
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!/O #	Detaile 46	I Instructions: d Description: d Description: <u>Create Date</u> 04/22/2021 Authorization Summary: <u>Job Location</u> 21 Pepperwoo d Description:	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve clearly doesn't work). That addressed. Please inspect the multiple lines in these areas. Thank you. <u>W/O Type</u> WOR Work Order : ANG Angie Ram Landscape Maintenance Is d # 4/22/21 - Homeowner Repor comes through and are finis away onto the grass in our o office window looks down or and rake it up and throw it a shouldn't have to do addition	blease feel free to call me. Thank rts: The front grass has been in i se, there are multiple bare spots s. I've been on the verge of doin front area is the HOA's respon- bare spots to see what can be on <u>Lot/Un</u> 016 os ssue <u>Contact Name</u> Douglas A Sikes rts: Our common area is in a sor shing up, they consistently blow common area. The previous lan in the front so I've watched it hap iway myself. Like the grass repa- nal cleanup. scape crews clean up any remain	a horrible s Seed gets ag the clear sibility to lone to pre- it # t of back of t he rema dscaping of pen counti ir, the assi-	s tossed on the area inup and laying sod maintain. Please le event this ongoing is <u>Account #</u> 145484616 urve "corner" of the ining leaves and gr company did the sal ess times (we've be pociation dues pays f	Active Assign to : HLE HARVEST LANDSCAPE ENT.
'/O #	Detaile 46	Create Date 04/22/2021 Authorization Summary: Job Location 21 Pepperwood Description:	If you have any questions, p 4/22/21 - Homeowner Repo your reference. As you'll se the situation never improve clearly doesn't work). That addressed. Please inspect the multiple lines in these areas. Thank you. <u>W/O Type</u> WOR Work Order : ANG Angie Ram Landscape Maintenance Is d # 4/22/21 - Homeowner Repor comes through and are finis away onto the grass in our o office window looks down or and rake it up and throw it a shouldn't have to do addition	blease feel free to call me. Thank rts: The front grass has been in i se, there are multiple bare spots s. I've been on the verge of doin front area is the HOA's respon- bare spots to see what can be on <u>Lot/Un</u> 016 os ssue <u>Contact Name</u> Douglas A Sikes rts: Our common area is in a sor shing up, they consistently blow common area. The previous lan in the front so I've watched it hap iway myself. Like the grass repa- nal cleanup.	a horrible s Seed gets ag the clear sibility to lone to pre- it # t of back of t he rema dscaping of pen counti ir, the assi-	s tossed on the area inup and laying sod maintain. Please le event this ongoing is <u>Account #</u> 145484616 urve "corner" of the ining leaves and gr company did the sal ess times (we've be pociation dues pays f	Active YES Assign to : HLE HARVEST LANDSCAPE ENT. Phone (2) : 9492154537 estreet. When the landscaping or assue to the there is no sprink Minore the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the state of the

rayna@otishoa.com

From:	Laurelmont Community Association <messenger@associationvoice.com></messenger@associationvoice.com>
Sent:	Thursday, April 22, 2021 1:54 PM
To:	Rayna@otishoa.com
Subject:	Laurelmont Community Association Contact the Board - Submission 4032260
Follow Up Flag:	Follow up
Flag Status:	Flagged

Contact the Board

Your communication has been received. We will be in touch shortly, if needed. Thank you for using our online service, we hope you found it a useful convenience.

Please Describe Your Question, Suggestion, or Concern Here

Feedback URGENT ACTION NEEDED: On Thursday, April 22, 2021, at approximately 0221 hours, a white 4-door compact vehicle was seen traveling north on Primrose (via cctv) to the exit onto Laurelmont. Sixteen seconds into the video the driver of the suspect vehicle turned off its headlights and came to a stop just prior to exiting Primrose. At that time a subject exited the passenger side of the vehicle. The subject was wearing a light colored shirt or jacket and dark colored pants. The subject was seen walking over to the mail box in front of 1 Primrose. At that time the subject stood in front of the mailbox. No other video was captured as the video stopped. Upon review of the mailbox it was confirmed to have been opened; however, there was no signs of forced entry. On today's date at approximately 1300 hours, I contacted the USPS driver who handles our route. He confirmed he locked and secured the mailboxes yesterday and that the mailbox was in fact open upon his return. He indicated mail theft is rampant and that the subjects are using a key to open said mailboxes. This would be consistent with that was found as no forced entry was seen. This is inherently troubling knowing that our residents have their mail delivered to designated mailboxes. PLEASE take ACTION and at minimum notify ALL residents, via email or phone call of what took place. This behavior should NOT be tolerated and or dismissed. At the time of this writing, there is no known loss; however, the residents that live at 1-12, have potentially been victims of mail theft if they did not retrieve mail on 4/21/2021. Video can be submitted upon request. Respectfully submitted, James

Enter Your Name, Address, and How You May Be Reached

First NameJamesLast NameBrewerStreet84 PrimroseAddressN/APhoneN/ANumberPbrew719@gmail.com

Budget Summary Report Laurelmont Community Association Dept: 424 - Laurelmont Community Assoc. 2021 Approved Budget

_	2021 Budget
Assessment Income 4000 - Residential Assessments	1,134,365.40
Total Assessment Income	1,134,365.40
User Fee Income	, ,
4225 - Key Fees	0.00
Total User Fee Income	0.00
Collections Income	
4700 - Collection Processing Fees	0.00
4710 - Late Fees & Interest	0.00
Total Collections Income	0.00
Other Income 4810 - Compliance Fines	0.00
Total Other Income	0.00
Investment Income	0.00
4910 - Interest Earned - Reserve Accounts	0.00
Total Investment Income	0.00
Total Laurelmont Community Assoc. Income	1,134,365.40
Administrative	
5010 - Bad Debt	2,800.00
5060 - Interest Incurred - Repipe Project	50,000.00
5105 - Reserve Studies	1,275.00
5195 - Other Administrative Services	5,000.00
Total Administrative	59,075.00
Communications	10,000.00
5210 - Printing & Copying 5215 - Postage	300.00
Total Communications	10,300.00
Insurance	10,000.00
5400 - Insurance Premiums	47,775.00
5425 - Earthquake Insurance Premiums	14,700.00
Total Insurance	62,475.00
Utilities	18,000.00
6000 - Electric Service 6005 - Gas Service	6,500.00
6025 - Water Service	37,183.00
Total Utilities	61,683.00
Landscaping	01,000100
6100 - Grounds & Landscaping - Contract	149,644.80
6110 - Landscape Repair & Maintenance	5,000.00
6160 - Tree Maintenance	16,965.00
6199 - Landscape Other	5,379.35
6200 - Irrigation Repair & Maintenance	5,000.00
6310 - Backflow Device Inspection	500.00
Total Landscaping	182,489.15

Budget Summary Report Laurelmont Community Association Dept: 424 - Laurelmont Community Assoc. 2021 Approved Budget

	2021 Budget
Property Protection	
6440 - Property Protection	8,616.48
Total Property Protection	8,616.48
Operations	
6300 - Permits & Licenses	600.00
Total Operations	600.00
Contracted Services	
6430 - Janitorial Services	5,360.00
6434 - Pest Control	10,680.00
6438 - Pool Management	6,900.00
6495 - Street Sweeping Services	0.00
Total Contracted Services	22,940.00
Repair & Maintenance	10,000,00
6515 - Building Repair & Maintenance	10,000.00
6530 - Common Areas - Repipe project	100,099.85
6545 - Electrical Supplies/Repair & Maintenance	2,822.00 5,500.00
6595 - Gate & Monument Repair & Maintenance	15,000.00
6600 - General Repair & Maintenance	1,500.00
6635 - Janitorial Supplies & Maintenance	20,276.92
6695 - Plumbing Supplies/Repair & Maintenance 6700 - Pool Supplies/Repair & Maintenance	6,500.00
6700 - Pool Supplies/Repair & Maintenance 6702 - Pool Chemicals	1,000.00
6702 - Pool Chemicals 6725 - Roof Repair & Maintenance	33,048.00
6795 - Other Supplies/Repair & Maintenance	10,000.00
Total Repair & Maintenance	205,746.77
Professional Services	
7000 - Audit & Tax Services	1,200.00
7030 - Legal Services - General Counsel	6,000.00
7040 - Management Fees	33,240.00
7095 - Other Professional Services	0.00
Total Professional Services	40,440.00
Reserves	480,000.00
9105 - Reserve Contribution Expense	480,000.00
Total Reserves	
Total Laurelmont Community Assoc. Expense	1,134,365.40
Total Laurelmont Community Assoc. Net Income / (Loss) _	(0.00)

Laurelmont Community Association ANNUAL CALENDAR 2021

Janua		July
•	Board Meeting: Last Tuesday, Jan 26th Executive Session @ 6PM General Session @ 7PM Landscape Walk Annual Meeting Audit & Tax prep File Annual Water Quality Plan w/ Aliso Viejo	 Board Meeting: Last Tuesday, July 27th Executive Session @ 6PM General Session @ 7PM Landscape Walk- Tues 7/6
Februa • •	Board Meeting: Last Tuesday, Feb 23rd Executive Session @ 6PM General Session @ 7PM Landscape Walk Follow up with taxes	 August Board Meeting: Last Tuesday, August 31st Executive Session @ 6PM General Session @ 7PM Landscape Walk- Tues 8/3 Reserve study- proposal
March	Board Meeting: Last Tuesday, March 30th Executive Session @ 6:00PM General Session @ 7PM Landscape Walk- Tues 3/2 Insurance renewal 3/31 Follow up with taxes	 September Board Meeting: Last Tuesday, Sept 28th Executive Session @ 6PM General Session @ 7PM Landscape Walk-Tues 9/7 Pool heater off
April •	Board Meeting: Last Tuesday, April 27th Executive Session @ 6PM General Session @ 7PM Landscape Walk- Tues 4/6	October • Board Meeting: Last Tuesday, Oct 26th Executive Session @ 6PM General Session @ 7PM • Landscape Walk- Tues 10/5 • Reserve study- approval • Request for candidates to be sent out • Approve budget • Backflow inspection
May • •	Board Meeting: Last Tuesday, May 25th Executive Session @ 6PM General Session @ 7PM Landscape Walk- Tues 5/4 Pool heater on	November • Board Meeting: Last Tuesday, Nov 30th Executive Session @ 6PM General Session @ 7PM • Landscape Walk-Tues 11/2 • Candidate notification to be sent out • Budget to be sent out by 11/30 • Tree trimming
• •	Board Meeting: Last Tuesday, June 29th Executive Session @ 6PM General Session @ 7PM Landscape Walk- Tues 6/1	December • Board Meeting: Last Tuesday, Dec 28th Executive Session @ 6PM General Session @ 7PM • Landscape Walk-Tues 12/7 • Ballots to be sent out • FYE: 12/31



